

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT



AGENDA

School Board Meeting

March 12, 2025

7:00 P. M.

Administration Office Board Room

EXECUTIVE SESSION - 2/17/2025 & 3/10/2025 - 6:00 P.M.

INFORMATION SESSION - 03/10/2025 - 7:00 P.M.



Pledge of
Allegiance

Call meeting
to order:

PRESIDENT AMANDA COOK

Type of
Meeting:

MONTHLY MEETING

Secretary:

EVELYN COTTRELL

ROLL CALL
OF SCHOOL
BOARD
MEMBERS:

JENNIFER BIXBY
AMANDA COOK
ANNE COOK
EVELYN COTTRELL, SECRETARY
JORDON DOWNTON, TREASURER
KRISTEN LAWRENCE, VICE PRESIDENT
OSCAR MILLER
RACHAEL THOMAS
AUDREY WATERMAN

MISSION STATEMENT: The Mission of the Susquehanna Community School District is to provide a safe, inclusive educational environment that will inspire students to develop the knowledge, skills, and abilities necessary to become contributing members of society.

VISION STATEMENT: The Vision of the Susquehanna Community School District is to educate all students in a safe, healthy environment to think with reflection, act with compassion, and lead with honor and integrity through the collaboration of highly qualified teachers, families, and the community.

AGENDA TOPICS

1. Approve the Meeting Minutes from the Regular Meeting held on February 12, 2025 as presented.

2. File the Treasurer's Report as presented.

3. Approve the General Fund Bills as presented.

4. Approve the Food Service Report as presented.

5. File the Activity Fund and Athletic Fund reports as presented.

6. Reading of correspondence.

7. Report of District Personnel:

John Rushefski:

Brent Soden:

Rich Emmons:

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Pete Supko:

Gary Kiernan:

Elizabeth Shivock:

Tom Ballard:

Lora Wright:

Union Representative:

8. Public Comment Period.
(5 minutes or less per speaker)

This is the time to address the Board of Education on Agenda Items or any other issues.

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NEW BUSINESS

9. Consider granting permission for John Rushefski, Superintendent, to tentatively hire pending Board Approval for any vacancies between March 13, 2025 and April 15, 2025.
10. Consider granting permission to the Business Office to pay bills that may occur between March 13, 2025 and April 15, 2025.
11. Consider granting permission for the Business Office to Solicit Bids for the General Maintenance, Technology Education, Sports, and Computer Supplies for the 2025-2026 School Year.
12. Consider approving the attached 2025/2026 School Year Calendar.
13. Consider approving the Modified Summer Work Schedule for 235/260 Day Employees.
14. Consider approving a Full Time Clerical Aide from an Existing Part Time Clerical/Aide Position with Additional Responsibilities Reporting to the Coordinator of Curriculum.
15. Consider approving the Exoneration of the District Tax Collectors from the Collections of Unpaid School Taxes for the Year 2024.
- 16.
17. Consider approving Mrs. Ashley Pepson for a Sabbatical Leave for the 2025/2026 School Year.
18. Consider approving the Letter of Agreement between Susquehanna Community School District and The Meadows Psychiatric Center for the 25/26 & 26/27 School Years.
19. Consider approving the attached Contract for Miller Bussing.
20. Consider approving the following hires pending all approved clearances on file:

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- a. Hannah Day - Track Helper for the 2025 Season.
- b. Alex Glover - Full Time Maintenance/Custodial.
- c. Audree Harris - Permanent Part-Time Personal Care Aide.
- d. Brittany Carter - Permanent Part-Time Personal Care Aide.
- e. Jessica Rockwell - Permanent Part-Time Instructional Aide.
- f. Dustin Dailey - Varsity Football Second Assistant Coach for the 2025 and 2026 Seasons.
- g. Nathaniel Williams - Varsity Football First Assistant Coach for the 2025 and 2026 Seasons.
- h. Carl Zukus -Varsity Football Second Assistant Coach for the 2025 and 2026 Seasons.
- i. Kristi Rossi - Track Helper for the 2025 Season.
- j. David Conklin - Junior High Assistant Football Coach for the 2025 and 2026 Seasons.
- k. Susan Day - Cross Country Assistant Coach for the 2026 and 2027 Seasons.
- l. Bryce Baldwin - Volleyball Assistant Coach for the 2026 and 2027 Seasons.
- m.

21. Consider approving the following Volunteers:

- a. Austin Gow - Track Coach Volunteer for the 2025 Season.
- b. Krysten Carroll - Softball Volunteer for the 2025 Season.
- c. Jacob Johnson - Volunteer Assistant Varsity Baseball Coach for the 2025 Season.
- d.

22. The following Board Requests:

- a. Third Grade Field Trip to Hooked on Fishing/Camp Wayne on Friday, May 30, 2025.
- b. Second Grade Field Trip to Roberson Museum on Thursday, May 29, 2025.
- c. K4-1, K4-2, and Life Skills Field Trip to Animal Adventure Park on May 15, 2025 with a Rain Date of May 19, 2025.
- d. Fourth Grade Field Trip to Camp Tuscarora from May 20, 2025 Through May 22, 2025.
- e. Elementary Autistic Support Class Field Trip to Kids Kingdom on May 2, 2025.
- f. Marissa Draim to bring Six Students to the Pennsylvania Music Educators Association (PEMA) District 9 Chorus Fest held on Tuesday, April 1, 2025 at Honesdale High School. Cost to the District is \$50 Per Student, One Substitute, One Way Transportation.
- g. Marissa Draim to bring Four Students to the Pennsylvania Music Educators Association (PEMA) District 9 Band Fest held at Tunkhannock Area School District on Friday, May 9, 2025. Cost to the District would be \$50 Per Student, One Substitute, One Way Transportation.
- h. Marissa Draim to attend the Pennsylvania Music Educators Association All State Conference from April 10-11, 2025. Cost to the District is One Substitute.
- i. Susquehanna Community Administrators to Attend the Crisis Communications and Media Preparedness Conference on Thursday, March 27, 2025 at the NEIU. Cost to the District is \$200.00 per School Team up to 6 People.

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- j. Peter Supko to attend the National Science Teaching Association's National Conference in Philadelphia on March 26, 2025 or March 27, 2025. Cost to the District would be Mileage Reimbursement.
- k. Dawn Steele to attend the National Science Teaching Association's National Conference in Philadelphia on March 26 and March 27, 2025. Cost to the District would be for a Substitute, Mileage Reimbursement and Hotel. Hotel Reimbursement Shall Not Exceed \$250.00.
- l. Susquehanna Area Little League to Utilize the High School Basement, When Available, for Practices Between March 15, 2025 and June 6, 2025.

23. Consider approving the attached list of fundraisers.

24. All Other Agenda Items.

25. Motion to adjourn.

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Susquehanna Community School District

Board of Education Treasurer's Report

Month End January 2025

General Fund Account:

Beginning Balance	\$ 438,436.80
Deposits	\$ 1,400,339.67
Debits	\$ 1,269,609.21
Interest	\$ 1,481.65
Ending Balance	\$ 570,648.91

Money Market Account:

Beginning Balance	\$ 10,352,532.95
Deposits	\$ 332,676.13
Debits	\$ 1,400,000.00
Interest	\$ 32,138.99
Ending Balance	\$ 9,317,348.07

Food Service Account:

Beginning Balance	\$ 624,815.37
Deposits	\$ 7,464.48
Debits	\$ 109,483.53
Interest	\$ 1,545.52
Ending Balance	\$ 524,341.84

Memorial Scholarship Account:

Beginning Balance	\$ 549.17
Deposits	\$ -
Debits	\$ -
Interest	\$ 0.02
Ending Balance	\$ 549.19

Athletic/Activity Fund:

Beginning Balance	\$ 255,138.20
Deposits	\$ 18,896.22
Debits	\$ 11,542.48
Interest	\$ 746.38
Ending Balance	\$ 263,238.32

Respectfully Submitted, Jordon Downton; Treasurer: Susquehanna Community School District Board of Education.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/01/2025 - 01/31/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044500	01/07/2025	DAVID M. MAINES ASSOC., INC.	EQUIPMENT MAINTENANCE		8,278.30
0000044501	01/07/2025	SCHNEIDERS MARKET	GENERAL SUPPLIES		717.06
0000044502	01/07/2025	WALSWORTH	GENERAL SUPPLIES		1,375.00
0000044503	01/08/2025	AMAZON CAPITAL SERVICES	DEPT. OF HEALTH - DOH-7332	GENERAL SUPPLIES	1,712.09
0000044504	01/08/2025	CARDMEMBER SERVICE	GENERAL SUPPLIES	POSTAGE TELEPHONE	492.03
0000044505	01/08/2025	FRONTIER	POSTAGE TELEPHONE		699.89
0000044506	01/08/2025	N.E.I.U. 19 - SP ED DISTRICT	SCHOOL BUSINESS		445.00
0000044507	01/08/2025	STONE DEBRA	GROUP INSURANCE		117.57
0000044508	01/08/2025	SUMMIT FIRE & SECURITY LLC	TRI GUARD		310.43
0000044509	01/08/2025	U.S. POSTAL SERVICE (QUADIENT-POC)	POSTAGE TELEPHONE		4,000.00
0000044510	01/09/2025	SLONE CHANDLER	SALARIES-PROF EDUCAT.		10,000.00
0000044511	01/09/2025	ISABELLE EDWARDS	SALARIES-PROF EDUCAT.		10,000.00
0000044512	01/09/2025	VALARIE MARIE LEWIS	SALARIES-PROF EDUCAT.		10,000.00
0000044513	01/15/2025	MILLER OSCAR OR JENNIFER BIXBY	CONTRACTED CARRIERS		21,424.52
0000044514	01/15/2025	MILLER OSCAR	TRANS. (ACTIVITIES)		25,529.00
0000044515	01/15/2025	SCEA	DED: UNION DUES - Full Payroll Pay Date: 1/15/2025		3,721.00
0000044516	01/14/2025	AMAZON CAPITAL SERVICES	Minutes Book for Board Secretary	maint. supplies	469.13
0000044517	01/14/2025	CARPENTER LISA	GENERAL SUPPLIES		21.20
0000044518	01/14/2025	MARISSA DRAIM	TUITION REIMB.		1,161.00
0000044519	01/14/2025	L.J. BOGUMIL INC.	BUILDING REPAIRS	EQUIPMENT MAINTENANCE	5,368.00
0000044520	01/14/2025	PETTY CASH	POSTAGE TELEPHONE		200.00
0000044521	01/14/2025	PinMart, Inc.	Pins		1,250.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card v - Virtual Payment
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Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044522	01/14/2025	SUSQUEHANNA CTNY COMMISSIONERS	GENERAL SUPPLIES		1,224.64
0000044523	01/14/2025	TAMCO MANAGEMENT GROUP LLC	BUILDING REPAIRS		19,265.86
0000044524	01/16/2025	AMAZON CAPITAL SERVICES	For Art Room	GENERAL SUPPLIES	0.00
0000044525	01/16/2025	FRASER ADVANCED INFORMATION SYSTEMS	XEROX		2,337.23
0000044526	01/16/2025	LAW OFFICE OF JOSEPH F. GAUGHAN P.C.	PURCH PROFTECH SVCS.		3,376.25
0000044527	01/16/2025	INDUSTRIAL ELECTRONICS INC.	EQUIPMENT		855.00
0000044528	01/16/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		1,092.00
0000044529	01/16/2025	LANESBORO BOROUGH MUNICIPAL	WATER SEWER FIRE SERV.		1,215.00
0000044530	01/16/2025	MARYWOOD UNIVERSITY NAFME COLLEGIATE	SCHOOL BUSINESS		320.00
0000044531	01/16/2025	PETTY CASH	GENERAL SUPPLIES		50.00
0000044532	01/16/2025	PMEA DISTRICT 9	SCHOOL BUSINESS		204.50
0000044533	01/16/2025	PREGNAR TRAVIS	GENERAL SUPPLIES		287.37
0000044534	01/16/2025	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	EM SUPPORT		28,023.50
0000044535	01/16/2025	STANDING STONE CONSULTING INC	NON CATEGORICAL		2,230.22
0000044536	01/17/2025	AGIREPAIR INC	ESCB-104 Rylee Morrison		89.00
0000044537	01/17/2025	AMAZON CAPITAL SERVICES	GENERAL SUPPLIES		1,789.54
0000044538	01/17/2025	CDW-G	SOPHOS 3 YEAR RENEWAL		7,612.70
0000044539	01/17/2025	FRONTIER	POSTAGE TELEPHONE		704.88
0000044540	01/17/2025	WARNER PRESS INC	Grad. Program Covers		33.82
0000044541	01/17/2025	HINDS OIL CO. INC.	MISC PURCH SVCS.		140.10

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Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044542	01/17/2025	LACKAWANNA COLLEGE	TUITION		25,000.00
0000044543	01/17/2025	PENNSYLVANIA AMERICAN WATER	WATER SEWER FIRE SERV.		1,872.75
0000044544	01/17/2025	VASION	ANNUAL RENEWAL VASION		2,700.00
0000044545	01/17/2025	COUNTY TRANSCRIPT	# 10 regular printed envelopes		1,237.00
0000044546	01/17/2025	ULINE	TECH SUPPLIES		364.82
0000044547	01/21/2025	AMAZON CAPITAL SERVICES	TECH SUPPLIES	PARENT PICK UP RADIOS	624.64
0000044548	01/21/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		4,565.72
0000044549	01/21/2025	PENNSYLVANIA AMERICAN WATER	WATER SEWER FIRE SERV.		783.74
0000044550	01/21/2025	PA PRINCIPALS ASSOCIATION	DUES		605.00
0000044551	01/21/2025	STANDING STONE CONSULTING INC	NON CATAGORICAL		0.00
0000044552	01/21/2025	COUNTY TRANSCRIPT	ADVERTISING		51.25
0000044553	01/22/2025	AGIREPAIR INC	HS220-14 JACK MADIGAN		207.00
0000044554	01/22/2025	INFRADAPT	POSTAGE TELEPHONE		2,197.61
0000044555	01/22/2025	PENNSYLVANIA AMERICAN WATER	WATER SEWER FIRE SERV.		281.86
0000044556	01/22/2025	PENNSYLVANIA PAPER & SUPPLY CO	Maintenance Supplies-Cleaner		175.70
0000044557	01/22/2025	PMEA DISTRICT 9	SCHOOL BUSINESS		0.00
0000044558	01/22/2025	QUADIENT LEASING USA INC	POSTAGE TELEPHONE		589.29
0000044559	01/22/2025	RUSHEFSKI, JOHN	SCHOOL BUSINESS		187.36
0000044560	01/22/2025	STANDING STONE CONSULTING INC	NON CATAGORICAL		1,348.24
0000044561	01/28/2025	BARNES-KASSON COUNTY HOSPITAL EMS	SCHOOL BUSINESS		862.50

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0000044582	01/30/2025	FREDDY'S REFUSE REMOVAL LLC	GARBAGE		9,995.00
0000044583	01/30/2025	GOVERNMENT SOFTWARE SERVICES	GENERAL SUPPLIES		1,580.96
0000044584	01/30/2025	SUMMIT FIRE & SECURITY LLC	TRI GUARD		849.00
0000044585	01/30/2025	WALKER, MICHELE	COMPUTER EQUIPMENT		59.99
* CBIZ000102	01/02/2025	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll		342.00
			Pay Date: 1/2/2025		
* CBIZ000115	01/15/2025	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll		342.00
			Pay Date: 1/15/2025		
* CBIZ000131	01/31/2025	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll		342.00
			Pay Date: 1/31/2025		
D000000070	01/02/2025	LEWIS BUSSING INC	CONTRACTED CARRIERS		21,420.19
D000000071	01/02/2025	NORRIS DEBRA	CONTRACTED CARRIERS		547.84
D000000072	01/02/2025	ROBBINS, STACY	CONTRACTED CARRIERS		966.61
D000000073	01/02/2025	VAIL LISA	PURCHASE SVC		523.88
D000000074	01/15/2025	LEWIS BUSSING INC	CONTRACTED CARRIERS		23,641.44
D000000075	01/15/2025	NORRIS DEBRA	CONTRACTED CARRIERS		547.84
D000000076	01/15/2025	ROBBINS, STACY	BUS/DRIVES OWN		966.61
D000000077	01/15/2025	VAIL LISA	PURCHASE SVC		523.88
D000000078	01/31/2025	LEWIS BUSSING INC	CONTRACTED CARRIERS		23,641.44
D000000079	01/31/2025	NORRIS DEBRA	CONTRACTED CARRIERS		547.84
D000000080	01/31/2025	ROBBINS, STACY	CONTRACTED CARRIERS		966.61
D000000081	01/31/2025	VAIL LISA	PURCHASE SVC		523.88
* PR01022501	01/02/2025	S.C.S.D. NET PAYROLL	Net Payroll		212,868.85
* PR01022502	01/02/2025	INTERNAL REVENUE SERVICE	Social Security - EM		19,132.68

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* PR01022503	01/02/2025	INTERNAL REVENUE SERVICE	Medicare - EM		4,474.53
* PR01022504	01/02/2025	INTERNAL REVENUE SERVICE	NON CATEGORICAL		23,607.21
* PR01022505	01/02/2025	INTERNAL REVENUE SERVICE	FEDERAL - WH		28,235.32
* PR01022506	01/02/2025	PA DEPARTMENT OF REVENUE	State Tax		9,468.70
* PR01152501	01/15/2025	S.C.S.D. NET PAYROLL	Net Payroll		210,079.05
* PR01152502	01/15/2025	INTERNAL REVENUE SERVICE	Social Security - EM		18,944.95
* PR01152503	01/15/2025	INTERNAL REVENUE SERVICE	Medicare - EM		4,430.64
* PR01152504	01/15/2025	INTERNAL REVENUE SERVICE	NON CATEGORICAL		23,375.59
* PR01152505	01/15/2025	INTERNAL REVENUE SERVICE	FEDERAL - WH		28,685.56
* PR01152506	01/15/2025	PA DEPARTMENT OF REVENUE	State Tax		9,380.83
* PR01312501	01/31/2025	S.C.S.D. NET PAYROLL	Net Payroll		213,568.51
* PR01312502	01/31/2025	INTERNAL REVENUE SERVICE	Social Security - EM		19,151.21
* PR01312503	01/31/2025	INTERNAL REVENUE SERVICE	Medicare - EM		4,478.84
* PR01312504	01/31/2025	INTERNAL REVENUE SERVICE	NON CATEGORICAL		23,630.05
* PR01312505	01/31/2025	INTERNAL REVENUE SERVICE	FEDERAL - WH		27,854.21
* PR01312506	01/31/2025	PSERS	Retirement		67,332.34
* PR01312507	01/31/2025	PA DEPARTMENT OF REVENUE	State Tax		9,477.86
* TSA0000102	01/02/2025	TSA CONSULTING GROUP	DED: 403B ROTH - Full Payroll Pay Date: 1/2/2025	DED: 403B - Full Payroll Pay Date: 1/2/2025	4,963.89
* TSA0000115	01/15/2025	TSA CONSULTING GROUP	DED: 403B ROTH - Full Payroll Pay Date: 1/15/2025	DED: 403B - Full Payroll Pay Date: 1/15/2025	4,943.59
* TSA0000131	01/31/2025	TSA CONSULTING GROUP	DED: 403B ROTH - Full Payroll Pay Date: 1/31/2025	DED: 403B - Full Payroll Pay Date: 1/31/2025	4,938.89
* VADC000102	01/02/2025	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 1/2/2025		77.37

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SCSD ACTIVITY FUND ACCOUNT- JANUARY 2025

	ACCOUNT	BALANCE	RECEIPTS	PAYMENTS	BALANCE
100	BOYS BASKETBALL FUND	\$ 3,057.34	\$ 418.31	\$ 401.25	\$ 3,074.40
101	ELEMENTARY WRESTLING	\$ 2,846.03			\$ 2,846.03
102	JUNIOR HIGH GIRLS BASKETBALL	\$ 958.24	\$ 1,274.00		\$ 2,232.24
103	JUNIOR HIGH BOYS BASKETBALL	\$ 533.53			\$ 533.53
104	GIRLS BASKETBALL FUND	\$ 3,727.02			\$ 3,727.02
105	FOOTBALL FUND	\$ 5,976.28			\$ 5,976.28
106	BASEBALL FUND	\$ 2,647.00	\$ 1,883.80		\$ 4,530.80
108	GIRLS SOFTBALL FUND	\$ 2,398.19			\$ 2,398.19
111	GIRLS VOLLEYBALL FUND	\$ -			\$ -
112	CONSOLIDATED BASKETBALL	\$ 7,255.87	\$ 9,991.64	\$ 4,783.02	\$ 12,464.49
113	5TH & 6TH GRADE GIRLS' BASKETBALL	\$ 1,693.84		\$ 76.00	\$ 1,617.84
114	ENVIROTHON	\$ 619.15			\$ 619.15
116	TRACK	\$ (239.77)	\$ 540.00		\$ 300.23
118	5TH & 6TH GRADE BOYS BASKETBALL	\$ 2,178.39			\$ 2,178.39
199	SABERS SIGN	\$ 2,500.00			\$ 2,500.00
200	LIFE SKILLS PROM	\$ 325.48			\$ 325.48
201	ARCHERY	\$ 2,096.09			\$ 2,096.09
202	PLAYGROUND PROJECT	\$ 465.65			\$ 465.65
203	INSPIRATION LAB	\$ 25,277.88	\$ 12.91		\$ 25,290.79
204	DRAMA	\$ 18,521.09		\$ 1,842.96	\$ 16,678.13
205	ELEM. LIFE SKILLS	\$ 292.00			\$ 292.00
207	MOCHA MOOSE	\$ 137.93			\$ 137.93
209	STUDENT COUNCIL	\$ 9,410.08	\$ 86.00	\$ 116.24	\$ 9,379.84
210	COACHES VS. CANCER	\$ 89.00	\$ 3,519.50		\$ 3,608.50
211	BAND	\$ 9,428.80		\$ 1,138.72	\$ 8,290.08
213	FOOTBALL CHEERLEADERS	\$ 2,530.43			\$ 2,530.43
214	BASKETBALL CHEERLEADERS	\$ 3,554.19	\$ 600.00	\$ 1,910.24	\$ 2,243.95
215	SABERS	\$ 6,015.59			\$ 6,015.59
216	YEARBOOK	\$ 1,986.02	\$ 1,634.86	\$ 134.35	\$ 3,486.53
222	ATHLETIC & ACTIVITY BOOSTER	\$ 34,905.42	\$ 450.00	\$ 163.00	\$ 35,192.42
223	ART CLUB	\$ 1,897.16			\$ 1,897.16
299	ART & SOLE TRAVEL	\$ 345.13			\$ 345.13
335	CLASS OF 2025	\$ 6,260.47			\$ 6,260.47
336	CLASS OF 2026	\$ 1,361.41			\$ 1,361.41
336 B	CLASS OF 2026 - FIELD TRIP	\$ 35,170.53			\$ 35,170.53
337	CLASS OF 2027	\$ 6,186.10			\$ 6,186.10
338	CLASS OF 2028	\$ 11,290.43			\$ 11,290.43
339	CLASS OF 2029	\$ 5,128.53			\$ 5,128.53
340	CLASS OF 2030	\$ 1,791.60			\$ 1,791.60
341	CLASS OF 2031	\$ 986.31			\$ 986.31
342	CLASS OF 2032	\$ 7,049.79	\$ 353.00	\$ 1,000.00	\$ 6,402.79
343	CLASS OF 2033	\$ 2,799.32	\$ 376.00		\$ 3,175.32
344	CLASS OF 2034	\$ 61.00			\$ 61.00
345	CLASS OF 2035	\$ -			\$ -
346	CLASS OF 2036	\$ -			\$ -
347	CLASS OF 2037	\$ (48.00)			\$ (48.00)
401	LIBRARY	\$ 1,899.53			\$ 1,899.53



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report

March 12, 2025

Brent Soden, Elementary Principal

Parent Involvement Committee Donation

I am absolutely blown away by the work of the Parent Involvement Committee and their \$10,700 donation to our playground account. This donation will be utilized to add additional equipment to the playground. I will have more information on the plan to update our playground in the coming months.

Breakfast Math Challenge

The final celebratory breakfast will be held the morning of March 12, 2025. As a recap, grades K-6 were issued an individual math challenge. The challenge was meet the 90% accuracy goal for the following skills:

Kindergarten: Write 1-20 accurately

1st Grade: Addition of numbers up to 20

2nd Grade: Two digit addition and subtraction

3rd Grade: Three digit addition and subtraction

4-6th Grade: Multiplication facts

Read Across America Week

The week of March 3-7 is being celebrated as Read Across America Week. Within the elementary school, celebrations will include multiple masked reader videos, a door decorating contest and guest readers in the classroom. The week will conclude with parties in the individual classrooms on Friday afternoon.

Quarter 2 Parent Teacher Conference Recap

During our second quarter parent teacher conferences, 339 conferences were held. This puts our rate of attendance right around 70%. The number of conferences held in April will be drastically less due to the shorter timeframe for conferences.

Lunch With A Saber

We have two more dates scheduled for our Kindergarten Lunch With A Saber event. As of the time of writing this report, families of fifteen students have had lunch with their Saber and a total of twenty seven students' families have registered to come in for lunch. This program has run smoothly.

PSSA Testing

The PSSA testing schedule has been created for this Spring.

ELA Grades 3 -6	Tuesday, April 22, 2025
	Wednesday, April 23, 2025
	Thursday, April 24, 2025

MATH Grades 3-6 Monday, April 28, 2025
Tuesday, April 29, 2025

SCIENCE Grade 5 Wednesday, April 30, 2025
Thursday, May 1, 2025

March Madness

The second annual, March Madness basketball game will be held during the school day on March 28. This game features a contest of 6th grade students vs. faculty/staff. The plan is for this game to take place within the high school gym to accommodate our students comfortably. Mrs. Shivock has taken the lead on organizing this event and we are thankful!

Notable Upcoming Dates

- Rotary Dictionary Distribution (3rd Grade) - March 3
- Mr. Yuk Presentation (1st Grade) - March 12
- Ag Literacy Day (K5, 1, 2) - March 13
- Spring Picture Day (K4-6) - April 3



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report
March 4th, 2025
Richard Emmons, HS Principal

Winter Sports Wrap-Up

Winter sports have almost come to a close. We have one remaining athlete, Brice Woodruff, that is still competing this weekend in the State individual tournament. Good luck Brice!

The Susquehanna Lady Sabers basketball secured a District A Championship with a win at Mohegan Sun Arena against MMI. Due to the Lady Sabers basketball team being a part of the District 2/11 sub regional they will not advance to the state tournament because of their regular season record.

We recently conducted mock surveys of all of our winter sports athletes and exit interviews are underway.

Guidance Department

The guidance department will be conducting SAT's on March 18th for students at Susquehanna. We currently have 12 students signed up to take the SAT's. The guidance department is in full swing with scholarships for our seniors as they prepare for the end of the year class night.

We recently conducted mock interviews for our seniors. The mock interviews involve various individuals from different careers that come in to conduct interviews with seniors. Thank you to all of our interviewers for volunteering their time to participate.

Food Pantry

Each month the Susquehanna Community School District takes part in the food pantry program through the Weinberg Northeast Regional Foodbank. On the first Monday of every month food is delivered to the school, sorted, bagged, and prepared for pickup. The food pantry provides food for 70 families in our community regardless of income. Thank you to all of the students and specifically the guidance staff for heading up the effort of operating the food pantry in our community.

National Honor Society Banquet

The National Honor Society Banquet will be held on March 12, 2025. Students who have qualified for National Honor Society be honored at a brief ceremony, with Ryan Gilleran serving as our guest speaker.

Semi Formal Dance

Our Semi- Formal dance will be conducted on March 8, 2025. The dance had to be rescheduled due to inclement weather on February 15.



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report

March 12, 2025

Pete Supko, Curriculum Coordinator

- I am working on the following PIMS submissions:
 - Course information will be updated this month to ensure all teachers and students are coded correctly for the May submission.
 - PVAAS Staff Student Subtest Submission
 - The goal of PVAAS (the Pennsylvania Value-Added Assessment System) is to compile, calculate, and export Staff/Student Subtest Responsibility data.
 - Ensuring all information is up to date and accurate in both Focus and PIMS is essential. This submission codes teacher responsibility to student enrollment in the class. If the student was enrolled in the class from day 1, it would be 100%. If they enrolled on day 40 and there were 160 days of instruction before the PSSA, they would be coded as 75%.
 - I then work through errors on overclaimed and underclaimed students. I must check each enrollment record to ensure that we have the right percentage for each student and teacher.
 - DRC portal
 - PSSA testing
 - Accommodations have been set for all students needing them
 - This requires manually setting accommodations for each student within the portal
 - Brent and Rich will develop proctor lists, and I will manually set these proctors up in the portal
 - I do not envision any issues with ONLINE Testing for the PSSA
 - Students have been testing online all year with BM assessments
 - ESSER reporting
 - I worked with Gary Kiernan to complete the ESSER reporting requirements. The report requires all financial information, which Gary filled out, saving me hours of work.
- Budgeting
 - I am in the process of requesting quotes for all district systems we use. Some examples include our SIS, Focus, EdPuzzle, Kami, SmartFutures, aimswebPlus, Spring Math, and many more. Additionally, all of these websites require uploads of student information, which I must do yearly in August and when any student enrolls or withdraws.
 - I also budget for all curricular resources from K-12 for math, ELA, Science, and SS and must reach out to obtain quotes for these resources. Once supplies are in August, I must distribute all curricular materials to teachers.

- AI Summit @ IU19
 - Liz Shivock and I attended the AI Summit at the IU on February 18, 2025. The keynote speaker was Paul Brennan, Superintendent, Riverside SD. He highlighted the need for K-12 schools to embrace AI, as it is not going away. The breakout sessions allowed us to preview some of the large language models (LLM,) such as Diffit, NotebookLM, and Magic School AI. All of these allow teachers to differentiate the content and reading level of texts for their students along with other assignments. It is a tool we need to arm ourselves with. This allows teachers to personalize education for their students. Lastly, a lawyer from Sweet/Stevens presented on AI policy. It is suggested that a policy on AI be developed. Both PSBA and Sweet/Stevens have documents out there on AI policy wording.
- STEM VISION 2030
 - Next step- student/teacher/parent surveys for SWOT (developed)
 - Internal SWOT analysis is complete
 - Science 9
 - Moving to the OpenSciEd curriculum for 9th grade next year
 - The engagement in 7th and 8th has been exceptional with OSE, and we want to maintain the momentum with learning how to do science, which will better prepare students for Biology in grade 10
 - We are considering offering an Honors track for Science and moving Biology for non-honors students to grade 11. This pathway will benefit all students and increase our proficiency on the Keystone Biology exam.
 - I will continue to work with the HS Science department to develop course pathways for all students.
 - STEM K5-6
 - Defined Learning PBL curriculum provides an online library of engaging authentic lessons built around careers that offer opportunities for students to deepen their understanding of STEM-related concepts and apply their knowledge in real-world scenarios.
- Principals and Administrators Team
 - I meet with the other administrators every two weeks to discuss long-term projects and our PD for the year.
 - We just finished our SWOT analysis for STEM/K-12. The next step is to survey students/parents/teachers to add to our SWOT. This will serve as a springboard for developing a timeline for the STEM project.
- Professional Development
 - Teachers created action plans for tested subjects on their PD day in January. The action plans are for the next 5 weeks before benchmark # 3. The action plan includes daily bell ringers based on skills in areas for growth and small group acceleration based on skills. After BM #3, we will analyze the data and redevelop our action plans during our March PD. This final push will help students increase their chances to be proficient on the state exams.
 - In March, Carly Batzel will present a 1-hour OpenSciEd PD session where the K-4 teachers will understand the instructional shift that the new STEELS standards require. Additionally, all teachers will experience a 3D lesson and discuss phenomenon-based learning, with a focus on unpacking the STEELS standards.

- SPEL Grant
 - ECRI
 - K5 continues to work with the SPEL Grant Team from PaTTAN and IU19 to improve their ECRI Tier 1 instruction. We plan to look at the entire Reading block of K5 to determine where the gaps are. Too many students are in Tier 2 and 3 on our diagnostic assessments that are measured in the Fall and Winter.
 - We will collaborate with the SPEL team, reading specialists, and our K5 teachers. The goal will be to streamline our instruction during the Reading block moving into next year.

Memorandum SCSD

To: S.C.S.D. Board Members
From: Gary Kiernan, Business Manager
Date: March, 12 2025
Re: Business Office Report

Greetings to all, hope everyone is doing well.

The district will be advertising an oil bid for the 2025-26 school year. Historically we did the bidding in March. This time we will start in April. The goal is to get a fixed price bid and not rely on daily spot prices for heating oil. The current year bid did result in a fixed price bid of \$2.30/ gal. Current oil prices seem to be holding steady.

Budget work continues, bids will be sent out soon. Both the high school and elementary budgets are being created. Once submitted, the business office will begin putting the data together for our preliminary budget in May. The district will be very conservative on the revenue side for the 25-26 fiscal year. Fund balance most likely will not be need to balance the budget for the 2025-26 fiscal year. The employer PSERS rate for 2024-25 is 34% of payroll, which is a slight increase from the current year.

Health insurance rates increase every year. I will be attending a meeting in April to find out what the expected increase will be for the 25-26 fiscal year. The estimated increase is 6%-9%.

Our Food Service Management Company (FSMC) arrangement will be renewed in May. This is an annual requirement that needs to be filed with the Department of Education. Nutrition Group will handle most of the paperwork that we need to file.

Cafeteria revenue is up this year and will be positive at year end. The increased federal reimbursement for meals served has helped districts greatly. This will result in three straight years of a positive balance in our cafeteria account. The cafeteria fund is a stan alone fund in that any revenue generated must be spent on the cafeteria operations. The funds can not be used for any other purpose.

Transportation is running smoothly.

As always, if you should have any questions or concerns on this or anything, stop in the office or give me a call.



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

Special Education Board Report

March, 2025

Elizabeth Shivock, Special Education Supervisor

PASA Administration

- Began March 10, 2025
- Provide alternative state assessments for students that require intensive modifications to the general education curriculum and alternative curricular goals
- State caps the percentage of students eligible for PASA at 1% of the tested grade student counts.
 - Our calculation is less than than the 1%

Special Education Plan

- The special education plan has been developed and shared with the planning committee made up of building and district level administrators, general and special education teachers, a school counselor, and a parent.
- Meetings held on February 26 and March 10 to review the plan and discuss if any changes need to be made before posting for public review on March 17, 2025.

Classroom Notes

- Mrs. Dailey's life skills class has been working on developing money skills and applied the concepts to a classroom based concession stand where students could use money to purchase items. Mrs. Dailey reports that students enjoyed the real-life application of skills!
- Mrs. McKennas's language arts class is working on a research project using scaffolded techniques that include the use of detailed graphic organizers, online resources, and presentation skills.
- Mrs. Franks's life skills class volunteered at the Lanesboro Food Bank helping to organize and stock items.
- Ms. Watson's autistic support class is planning their first field trip to Kidz Kingdom in Binghamton at the end of the 2024-2025 school year!

Professional Development Notes

- Ms. Watson attended a training at PATTAN West related to the PA Autism Initiative on using student assessment data to develop programming and establishing instructional control and reducing problem behavior.
- Training scheduled with NEIU 19 regarding De-Escalation Training and Awareness for all elementary staff prior to the end of the current school year

March 2025 Board Report

Tom Ballard

Maintenance Report

2/24/25 David Maines made the repairs to the 5th & 6th grade flashing that had been reported last month.

2/24 & 2/25 Both the high school and elementary school had received a fuel delivery. Prior to receiving fuel for the elementary I checked the tank for any presence of water and did not find any additional water since last checked.

3/3,5 & 6/25 Mr.Rushefski along with myself had begun conducting interviews for the upcoming full time maintenance positions.

3/4/25 The repairs to the floor in the metal shop are complete. Also there was an access panel installed in the floor to make the high school crawlspace accessible from the opposite end of the building.

Mr.Rushefski and myself had begun the process of outlining and updating some of the maintenance procedures and protocols