



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

BRONSON STONE
Superintendent of Schools
Elementary Principal

CARMELLA BULLICK
Junior/Senior High School Principal

GARY KIERNAN
Business Manager

RE: Employment

Thank you for your interest in the Susquehanna Community School District. Pennsylvania Department of Education has implemented new policies for all new school district employees beginning January 1, 2015. In order for us to comply with the new policies we will need you to forward all the information listed below.

SUPPORT STAFF
(AIDES/ CAFETERIA/ CLERICAL/ MAINTENANCE)

- ~ District Application for Employment
- ~ Pennsylvania State Police Criminal Record Check
- ~ Pennsylvania Child Abuse History Clearance
- ~ FBI Fingerprint Check (Pennsylvania Department of Education PDE)
- ~ School Personnel Health Record
- ~ Disclosure Statement Application for Provisional Employment Affirmation
- ~ Recognizing and Reporting Child Abuse Training (submit certificate)
- ~ Suicide Prevention Training (submit certificate)
- ~ Sexual Misconduct/Abuse Disclosure Release Form (Applicant must complete the applicant sections, sign and return to the district, then the district must mail them to the current/former employers.)

All documents and or links can be found on our website www.scschools.org. Choose district then choose employment.

All Clearances and Health Records must be current and all forms must be received by the district before you can begin employment.

Updated: October 11, 2017

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www.scschools.org