



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT  
3192 TURNPIKE STREET  
SUSQUEHANNA, PA 18847

**BRONSON STONE**  
Superintendent of Schools  
Elementary Principal

**CARMELLA BULLICK**  
Junior/Senior High School Principal

**GARY KIERNAN**  
Business Manager

RE: Volunteer

Pennsylvania Department of Education has implemented new policies for all new school district volunteers beginning January 1, 2015. In order for us to comply with the new policies we will need you to forward all the information listed below.

#### COACH/ADVISOR/ACTIVITIES VOLUNTEER

- ~ Letter of Interest
- ~ Pennsylvania State Police Criminal Record Check
- ~ Pennsylvania Child Abuse History Clearance
- ~ FBI Fingerprint Check (Pennsylvania Department of Education PDE) Only need to complete if you have not been a resident of Pennsylvania during the entirety of the previous ten-year period.
- ~ Disclosure Statement Application for Volunteers Affirmation
- ~ TB test
- ~ Recognizing and Reporting Child Abuse Training
- ~ Safety Training – Cardiac Wise, Concussion In Sports, Heat Illness Prevention
- ~ PIAA COACHING REQUIREMENTS: Fundamentals of Coaching and First Aide, Health & Safety. Access info [www.nfhslearn.com](http://www.nfhslearn.com)

#### SCHOOL VOLUNTEER

- ~ Letter of Interest
- ~ Pennsylvania State Police Criminal Record Check
- ~ Pennsylvania Child Abuse History Clearance
- ~ FBI Fingerprint Check (Pennsylvania Department of Education PDE) Only need to complete if you have not been a resident of Pennsylvania during the entirety of the previous ten-year period.
- ~ Disclosure Statement Application for Volunteers Affirmation

All documents and or links can be found on our website [www.scschools.org](http://www.scschools.org). Choose district then choose employment.

**All Clearances and Health Records must be current and all forms must be received by the district before you can begin to volunteer.**