



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

BRONSON STONE
Superintendent of Schools
Elementary Principal

CARMELLA BULLICK
Junior/Senior High School Principal

GARY KIERNAN
Business Manager

RE: Employment

Pennsylvania Department of Education has implemented new policies for all new school district employees beginning January 1, 2015. In order for us to comply with the new policies we will need you to forward all the information listed below.

COACH, ADVISOR, SCOREKEEPER, TICKET TAKER, CLOCK OR ANY EXTRA CURRICULAR ACTIVITY

- ~ Extra Curricular Activities Application
- ~ Pennsylvania State Police Criminal Record Check
- ~ Pennsylvania Child Abuse History Clearance
- ~ FBI Fingerprint Check (Pennsylvania Department of Education PDE)
- ~ School Personnel Health Record
- ~ Disclosure Statement Application for Provisional Employment Affirmation
- ~ Recognizing and Reporting Child Abuse Training (submit certificate)
- ~ Suicide Prevention Training (submit certificate)
- ~ Sexual Misconduct/Abuse Disclosure Release Form – A form must be completed for all applicable employers (Applicant must complete the applicant sections, sign and return to the district, then the district must mail them to the current/former employers.)
- ~ Safety Training – Cardiac Wise, Concussion In Sports, Heat Illness Prevention - **COACHES & ADVISORS**
- ~ PIAA COACHING REQUIREMENTS – Fundamentals of Coaching and First Aide, Health & Safety. Access info www.nfhslearn.com. - **COACHES & ADVISORS**

All documents and or links can be found on our website www.scschools.org. Choose district then choose employment.

All Clearances and Health Records must be current and all forms must be received by the district before you can begin employment.

Updated: July 24, 2017

Phone: 570.853.4921

Fax: 570.853.3768

www.scschools.org