

Section	200 Pupils
Title	Copy of Use of Medications
Number	210
Status	
Adopted	March 21, 2007

Purpose

The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours, in accordance with the direction of a parent/guardian, and family medical provider will be permitted only when failure to take such medicine would jeopardize the health of the student, and the student would not be able to attend school if the medicine were not available during school hours.

Definition

For purposes of this policy, **medication** shall include all prescription and over-the-counter medicines prescribed by a Pennsylvania Licensed Medical Provider (i.e. Doctor, Physician Assistant, Nursed Practitioner).

Authority

Before any medication may be administered to or by any student during school hours, the Board shall require: [11]21

1. The written request of the parent/guardian, giving permission for such administration and relieving the Board and its employees of liability for administration of medication.
2. The written order of the prescribing PA Licensed Medical Provider, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication.

Delegation of Responsibility

The Superintendent or designee, in conjunction with the head nurse, shall develop procedures for the administration and self-administration of students' medications.

All medications shall be administered by the school nurse or designee, or self-administered by the student upon written request.

All district employees involved in administering or supervising of self-administration of medication shall receive appropriate training from the school nurse before performing this responsibility.

Building administrators and the head nurse shall review regularly the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.

Guidelines

The district shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications.

When any medication prescribed for a student is initially brought to school, it shall be the responsibility of the certified school nurse to complete the following:

1. Obtain written permission from the physician or parent/guardian for administration or self-administration of medication, which shall be kept confidential and on file in the office of the school nurse.
2. Review pertinent information with the student and/or parent/guardian, specifically:
 - a. Reason for taking this medication.
 - b. How often and length of time.
 - c. What will happen if medication is not taken or is taken incorrectly.
 - d. Physician comments about the medication.
3. Maintain an individual medication log for all students taking medication during school hours. The log shall be kept in a central place and shall include:
 - a. Name of student.
 - b. Name of medication.
 - c. Medication dosage.
 - d. Time of administration.

Student Self-Administration

To self-administer medication, the student must be able to:

1. Respond to and visually recognize his/her name.
2. Identify his/her medication.
3. Measure, pour and administer the prescribed dosage.
4. Report to the nurse on duty to have the medication self-administration documented in the medication log.
5. Demonstrate a cooperative attitude in all aspects of self-administration.

Legal

[1.24 P.S.510](#)

[2.22 PA Code 12.41](#)

[24 P.S. 1402](#)