

April 16, 2025

The Susquehanna Community School Board of Directors held an executive session on April 14, 2025 at 6:00 p.m. at the High School Inspiration Lab: room 245 before the information session. Purpose of executive session was Personnel/Contracts.

The regular monthly meeting of the Susquehanna Community School board of Directors met on April 16, 2025 at 7:00 p.m. in the Administration Office of the Elementary School with seven (7) members present:

Jennifer Bixby (P)
Amanda Cook (P)
Anne Cook (A)
Evelyn Cottrell (P)

Jordon Downton (A)
Kristen Lawrence (P)
Oscar Miller (P)
Rachael Thomas (P)

Audrey Waterman (P)

Others present: Mr. Rushefski, Mr. Soden, Mr. Ballard, and Mrs. Wright.

The meeting was called to order at 7:00 p.m. by President Amanda Cook with the Pledge of Allegiance recited by all present. Roll call was taken by Secretary Evelyn Cottrell finding seven (7) members present. Anne Cook, and Jordon Downton was absent.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve the minutes from the regular meeting held on March 12, 2025 as presented.

Motion was made by Lawrence, second by Thomas, and carried by unanimous vote to file the Treasurer's Report as presented.

Motion was made by Cottrell, second by Waterman, and carried by unanimous vote to approve the General Fund Bills as presented.

Motion was made by Bixby, second by Lawrence, and carried by unanimous vote to approve the Food Service Report as presented.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to file the Activity Fund and Athletic Fund Reports as presented.

Reports was given by District Personnel.

Motion was made by Bixby, second by Waterman, and carried by unanimous vote to grant permission for Superintendent, John Rushefski, to tentatively hire for any vacancies, pending Board approval, between April 17, 2025 and May 13, 2025.

April 16, 2025

Motion was made by Bixby, second by Lawrence, and carried by unanimous vote to grant permission to the Business Office to pay bills that may occur between April 17, 2025 and May 13, 2025, subject to Board approval in May.

Motion was made by Bixby, second by Lawrence, and carried by unanimous vote to grant the Business Office to tabulate and award bids and to order supplies for the 2025/26 school year, subject to Board approval at May meeting.

Motion was made by Bixby, second by Waterman, and carried by unanimous vote to approve May 6, 2025 as Teacher Recognition Day by sponsoring a light breakfast for them.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve the Susquehanna Community School District 2024 Tax Collector Returns as Certified by the Susquehanna County Tax Claim Bureau.

Motion was made by Cottrell, second by Waterman, and carried by unanimous vote to approve the appointment of Wayne County Recorder of Deeds to serve as the SCSD Deputy Realty Transfer Tax Collector for the 2025/26 school year. This appointment would include the municipality of Starrucca Borough Real Estate Transfers.

Motion was made by Cottrell, second by Waterman, and carried by unanimous vote to approve the price negotiated by the Susquehanna County Tax Claim Bureau for repository properties locate within our school district. The purpose is to get these properties back on our tax rolls.

Motion was made by Lawrence, second by Bixby, and carried by unanimous vote to approve the Nutrition Groups' Fixed Price renewal for the 2025/26 school year.

Motion was made by Lawrence, second by Bixby, and carried by unanimous vote to approve Defined Learning as the K-6 STEM Curriculum effective for the 2025/26 school year.

Motion was made by Waterman, seconded by Lawrence, and carried by unanimous vote to approve contracted Nursing Services through Susquehanna Family Health Clinic for field trips and nursing coverage needed.

Motion was made by Lawrence, second by Bixby, and carried by unanimous vote to approve the flooring estimate of \$22,800.00 from Nate Wademan Flooring.

Motion was made by Thomas, second by Lawrence, to approve the purchase of two new scoreboards for the baseball and softball fields at a cost of \$9,575.00 including additional cost for 2 wireless remote controls and a controller cases for Varsity Scoreboards.

April 16, 2025

Motion was made by Bixby, second by Waterman, and carried unanimously for the approval of Michelle Burke for a Leave of Absence beginning August 21, 2025 and returning November 24, 2025.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve the following resignation: Kim Ott – Junior High Baseball Bookkeeper.

Motion was made by Miller, second by Lawrence, and carried by unanimous vote to approve the following hiring of Personnel pending all clearances and certifications on file:

- a) Brad Soden – Full-Time Maintenance/Custodial, effective July 1, 2025.
- b) Susan Day – Assistant Drama Advisor for the Spring 2025 Production with a stipend of \$500.00.
- c) Elizabeth Matis – Drama Advisor for the Spring 2025 Production.
- d) Stephanie Hubal – Elementary, Masters/Step 2. Second Grade.
- e) Sophia Muta – Long-Term Substitute (183 Days) Elementary, Bachelor/Step 1 K-4.
- f) Elizabeth Stewart – Special Education, Bachelor/Step 1.
- g) Julia Martin – Part-Time Maintenance.

Motion was made by Bixby, second by Waterman, and carried by unanimous vote to approve the following Volunteers:

- a) Tristan Tarbox – Jr. High Football Assistant Coach.
- b) Carrie Butts – Jr. High Softball Coach.
- c) Kathy Matis – Drama Volunteer for the 2025 Spring Production.
- d) Daniel Maurer Volunteer for the 2025 Spring Production.
- e) Marissa Dralm – Drama Volunteer for the 2025 Spring Production.

Motion was made by Waterman, second by Bixby, to approve the following requests:

- a) Class of 2025 to Kalahari Resort overnight from June 2, 2025 to June 3, 2025. Transportation will be paid for by the Class of 2025. No cost to the district.
- b) Elizabeth Shivock – to attend the Pennsylvania Association of Pupil Services Administrators Conference– Lifelines for leaders on April 9, 10, 11, 2025 at The Inn at Leola Village. Cost to the District is the cost of the Conference and Hotel.
- c) Katherine Edwards, Carmen Megivern, and Elizabeth Shivock to participate in TACT-2 Recertification on April 23, 2025 at the NEIU#19. Cost to the District is \$250.00 per person, two substitutes, and mileage.
- d) Leanne Woodruff to attend Engineering and the New STEELS Standards Professional Development on May 5, 2025. Cost to the District is for one substitute and mileage.
- e) Screen-It to sell flowers and other items in the High School Lobby at graduation on June 7, 2025.
- f) First Grade Field Trip to Ross Park Zoo on May 8, 2025.

April 16, 2025

Motion was made by Lawrence, second by Bixby, and carried by unanimous vote to approve the list of fundraisers.

Motion was made by Lawrence, second by Bixby, and carried by unanimous vote to approve the Special Education Plan for Susquehanna Community School district posted for public review on the District Website on March 14, 2025.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve the Proposal of Services from Pennoni to provide various asbestos management consultation and inspections services throughout the District's Buildings in accordance with the Asbestos Hazard and Emergency Response Act (AHERA) for the 1015-2026 school year.

Motion was made by Miller, second by Thomas, and carried by unanimous vote to approve the posting for Assistant Cheer Advisors for Junior High Football, Varsity Football, and Varsity Basketball at a rate of \$500.00 a season.

Motion was made by Cottrell, second by Waterman, and carried by unanimous vote to approve bus contracts for 2024/25 school year due to odometer changes.

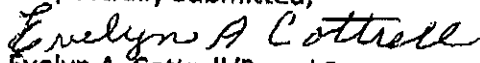
Motion was made by Waterman, second by Thomas, and carried by unanimous vote to approve Kayle Gerchman to organize and conduct a community Service Pride and Polish Day on Friday May 16, 2025. This requires students and chaperones to go out to area organizations to participate in community service activities. Cost will be substitutes.

Motion was made by Bixby, second by Waterman, and carried unanimously to approve the following personnel to be hired pending all approved clearances on file:

- a) Caitlin Tonkin – Substitute Track Helper for 2025 season.
- b) Ashley Fico – Junior High Football Cheer Advisor for the 2025 and 2026 seasons.

Business being completed for this April Meeting , motion was made by Miller, second by Waterman, and carried by unanimous vote to adjourn the meeting. Meeting adjourned at 7:45 p.m.

Respectfully Submitted,


Evelyn A. Cottrell/Board Secretary