

**Elementary School
Health Office**

Ext. 1343 & 1345

Fax: (570) 853-3092

**High School
Health Office**

Ext. 2347

Fax: (570) 853-3918

Medication Policy

When medication (prescription or over-the-counter) must be given during school hours, the medication must be accompanied by a parent note and a Pennsylvania Licensed Medical Professionals' order (i.e. doctor, physicians assistant, nurse practitioner), indicating that it is medically necessary that the student receive the medication during school hours. State law requires a PA licensed provider order for all medication that comes to school annually.

Medication must be kept in and administered from the original container, properly labeled by the pharmacist. Medications are stored in a double-locked (refrigerated when necessary) medicine cabinet in the health office. Student photo identification will be added to the medication log for safety in identifying students receiving medication. If a student brings medication to school without providing written parent permission and a PA licensed provider order, the nurse will contact parents to review the policy. If parent contact cannot be made, the nurse will lock up the medication for safekeeping and send it home with the student with a written reminder notice to parents.

- ~ Medication will not be administered at school if all areas of the policy have not been met.
- ~ Unused medication may be obtained by parents at the end of its administration.
- ~ Unclaimed medication will be destroyed (with witness present) at the end of the school year.

A licensed nurse will be the only person to administer medication during the school day. If a medication is not given on time (i.e. within a 30 minute time frame), parents will be notified. In the event of a medication error (wrong student, wrong dose, wrong route, or other error), the Certified School Nurse, school administration, and parents will be notified. Field trips consisting of students who need medication may be accompanied by a nurse, or parents may be asked to accompany their child.

Student Possession and Self-Administration of Asthma Inhalers or Epinephrine Auto-Injectors Policy

Students attending the Susquehanna Community School District may possess and self-administer asthma inhalers or epinephrine auto-injectors while in school. Students who need to possess and self-administer these medications must have their parent/guardian submit the necessary documentation to the appropriate building nurse prior to possessing and self-administering them on school grounds.

Students will only be allowed to possess and self-administer asthma inhalers or epinephrine auto-injectors if the following stipulations are met in full:

1. Student's parent/guardians acknowledge that the school district holds no responsibility for the benefits or consequences of the medication or for ensuring that the medication is taken.
2. Physician acknowledges that the student:
 - a. Has a medical condition requiring the student to possess the prescribed medication on school grounds.
 - b. Has been trained to and is capable of self-administering the medication, which is to be approved by the prescribing provider and reviewed by the school nurse.

Once students are authorized to possess and self-administer asthma inhalers or epinephrine auto-injectors on school grounds, students must abide by the following regulations:

1. The school nurse must be informed by the student immediately after each use of the medication, if the use occurred while on school grounds during the normal school day.
2. During the school day students authorized to possess an inhaler or epinephrine auto-injector must keep the medication on their person at all times. During physical education classes, recess, and during sports practices and participation, the student may have the supervising teacher and/or coach hold onto the medication so that the student may fully participate in the physical activity.
3. Students may not allow other students to possess or use their self carried medication. Students caught doing so will be handled in accordance with the district Drug & Alcohol Policy and their district-granted permission to self carry shall be revoked.