



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT  
3192 TURNPIKE STREET  
SUSQUEHANNA, PA 18847

**JOHN RUSHEFSKI**  
Superintendent of Schools

**RICHARD EMMONS**  
Junior/Senior High School  
Principal

**BRENT SODEN**  
Elementary School Principal

**GARY KIERNAN**  
Business Manager

### AUTHORIZATION TO RELEASE STUDENT RECORDS

Student Name \_\_\_\_\_ Birth date \_\_\_\_\_

To authorize the provision of information to the SUSQUEHANNA COMMUNITY SCHOOL DISTRICT.

A. From records of: \_\_\_\_\_  
(Prior School)

B. Address \_\_\_\_\_ Phone No. \_\_\_\_\_  
Fax No. \_\_\_\_\_

C. Date of Service \_\_\_\_\_ Grade \_\_\_\_\_  
(Years of attendance)

#### INFORMATION TO BE RELEASED:

- Academic
- Attendance
- Discipline Summary
- PA Secure ID # \_\_\_\_\_
- Health Records
- Birth Certificate
- Transcript & Standardized Testing
- Psychological Testing/I.E.P.
- Career Standards Evidence
- Grades at time of Withdrawal/Report Card
- Any other pertinent/confidential Records

RETURN INFORMATION TO:  Nicole Sellitto  
HS Guidance Office  
3192 Turnpike St.  
Susquehanna, PA 18847  
Phone: 570-853-4921 x2398  
HS Fax: 570-853-3918  
Email: nsellitto@scschools.org

Tiffanie Wolf  
Elementary Office  
3192 Turnpike St.  
Susquehanna, PA 18847  
Phone: 570-853-4921 x1340  
Elementary Fax: 570-853-3092  
Email: twolf@scschools.org

Signature of Person Giving Consent

Date

Address

City

Zip Code

Phone

- As per Family Educational Rights and Privacy Act (FERPA) parents (or students over the age of 18) have the right to inspect and review any and all official school records relating to their child
- The Agency or individual agrees not to permit any other party access to such information without parent/guardian or eligible student consent
- As per (FERPA) parents may have a copy of the information to be released if desired.