

SCSD Information Session Agenda

Monday – 7:00 P.M.

APRIL 15, 2024

Item # 1 - April Agenda Review

Item # 2 - Summer Projects

Item # 3 - EXECUTIVE SESSION - Personnel

MISSION STATEMENT: The Mission of the Susquehanna Community School District is to provide a safe, inclusive educational environment that will inspire students to develop the knowledge, skills, and abilities necessary to become contributing members of society.

VISION STATEMENT: The Vision of the Susquehanna Community School District is to educate all students in a safe, healthy environment to think with reflection, act with compassion, and lead with honor and integrity through the collaboration of highly qualified teachers, families, and the community.

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT



AGENDA



School Board Meeting
April 17, 2024
7:00 P. M.
Elementary Gym

INFORMATION SESSION – 4/15/2024 - 7:00 P. M.

Pledge of
Allegiance

Call meeting
to order:

PRESIDENT AMANDA COOK

Type of
Meeting:

MONTHLY MEETING

Secretary:

EVELYN COTTRELL

ROLL CALL
OF SCHOOL
BOARD
MEMBERS:

JENNIFER BIXBY
AMANDA COOK, PRESIDENT
ANNE COOK
EVELYN COTTRELL, SECRETARY
JORDAN DOWNTON, TREASURER
KRISTEN LAWRENCE, VICE PRESIDENT
OSCAR MILLER
RACHAEL THOMAS
AUDREY WATERMAN

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**PRESENTATION OF LAURETTA WOODSON AWARD:
CONGRATULATIONS TO
ELLEN ROCKWELL AND DIANE TERPSTRA**

AGENDA TOPICS

1. Approve Minutes of the **March 17, 2024** meeting as presented.

2. File the Treasurer's Report as presented.

3. Approve the General Fund Bills as presented.

4. Approve the Food Service Report as presented.

5. File the Activity Fund and Athletic Fund reports as presented.

6. Reading of correspondence.

a.

b.

c.

7. Report of District Personnel:

John Rushefski:

Julie Gallo:

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Brent Soden:

Pete Supko:

Gary Kiernan:

Elizabeth Shivock:

Tom Ballard:

Union Representative:

8. Public Comment Period.

This is the time to address the Board of Education on Agenda Items or any other issues.

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NEW BUSINESS

9. Consider granting permission for John Rushefski, Superintendent, to tentatively hire pending Board Approval for any vacancies between March 14, 2024 and April 16, 2024.

We recommend approval:

10. Consider granting permission to the Business Office to pay bills that may occur between March 14, 2024, and April 16, 2024.

We recommend approval:

11. Consider granting the Business Office permission to tabulate and award bids and to order supplies for the 2024-2025 school year, subject to Board approval in May.

We recommend approval:

12. Consider approving May 7, 2024 as Teacher Recognition Day and sponsoring a light breakfast.

We recommend approval:

13. Consider approving the Nutrition Groups' Fixed Price renewal for the 2024/2025 school year.

We recommend approval:

14. Consider approving the attached amended New Story agreements.

We recommend approval:

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15. Consider approving the attached Data Package from IU 19.

We recommend approval:

16. Consider approving Policy 903 - Public Comment in Board Meetings.

We recommend approval:

17. Consider approving Megan Beny's request for an unpaid maternity leave beginning with the 2024/2025 school year and ending December 3, 2024.

We recommend approval:

18. Consider approving the following sub drivers for Lewis Bussing:

- a. Barry Heller
- b. Kimberly Keyes

We recommend approval:

19. Consider approving the following hires pending all approved clearances on file:

- a. Shannon Bixby - Substitute Custodial/Maintenance
- b. Valerie Faigle - Substitute Custodial/Maintenance

We recommend approval:

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20. Consider approving the following staff for the ESY:
- a. Rachel Wargo - Professional Staff
 - b. Richard Emmons - Professional Staff
 - c. Laurie Frye - Instructional Paraprofessional Staff

We recommend approval:

21. Consider approving the following board requests:
- a. PIC to hold a Free Family Event (Candy Bar Bingo) on April 18th.
 - b. Trooper Ryan Gilleran to hold an accident reconstruction seminar on campus for interested students in grades 11-12. To be scheduled for May.
 - c. The Guidance Department to host a therapy dog for one day during Mental Health Week in May.
 - d. SCDA to host a history seminar in the HS Auditorium on June 22, 2024 open to the public
 - e. Permission for SCDA to utilize the campus on Jul 20, 2024 for the Dan Wolf Memorial 5k.
 - f. Permission to host a Cornell College Application Workshop on May 24, 2024 for grade 11 students.

We recommend approval:

22. Consider approving the attached list of fundraisers

We recommend approval:

23. All Other Agenda Items.

We recommend approval:

24. Motion to adjourn.

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**Susquehanna Community School District
Board of Education Treasurer's Report**

Month End February 2024

General Fund Account:

Beginning Balance	\$ 294,251.59
Deposits	\$ 1,485,855.15
Debits	\$ 1,339,690.54
Interest	\$ 1,089.79
Ending Balance	\$ 441,505.99

Money Market Account:

Beginning Balance	\$ 9,084,223.88
Deposits	\$ 1,727,211.88
Debits	\$ 1,481,000.00
Interest	\$ 23,097.04
Ending Balance	\$ 9,353,532.80

Food Service Account:

Beginning Balance	\$ 484,965.32
Deposits	\$ 7,962.91
Debits	\$ 16,447.75
Interest	\$ 1,519.83
Ending Balance	\$ 478,000.31

Memorial Scholarship Account:

Beginning Balance	\$ 136.17
Deposits	\$ -
Debits	\$ -
Interest	\$ -
Ending Balance	\$ 136.17

Athletic/Activity Fund:

Beginning Balance	\$ 245,299.43
Deposits	\$ 23,902.03
Debits	\$ 17,970.54
Interest	\$ 783.16
Ending Balance	\$ 252,014.08

Respectfully Submitted, Jordon Downton; Treasurer: Susquehanna Community School District Board of Education.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 02/01/2024 - 02/29/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000043299	02/01/2024	ACADEMIC ENTERTAINMENT INC	23/24 - ASSEMBLIES		1,256.50
0000043300	02/01/2024	ACTION FIRE & SAFETY EQUIP.	FIRE SUPPRESSION INSPECTION ELEM CAFE		0.00
0000043301	02/01/2024	APPLE INC.	ACCESS REIMBURSEMENT PER E SHIVOCK		0.00
0000043302	02/01/2024	BARNES KASSON HOSPITAL	OT - JANUARY 2024		5,937.50
0000043303	02/01/2024	CARDMEMBER SERVICE	MAINT SUPPLIES - TRUCK PART FOR PLOW	HS-GUID-CLR TONER	1,228.83
0000043304	02/01/2024	DELTA DENTAL OF PENNSYLVANIA	DENTAL INSURANCE		8,505.66
0000043305	02/01/2024	CLOVER TECHNOLOGIES GROUP LLC	JOHN ORD TONER		351.66
0000043306	02/01/2024	FRASER	ELEM COPIERS	HS COPIERS	1,127.00
0000043307	02/01/2024	GOVERNMENT SOFTWARE SERVICES	WAYNE COUNTY HOMESTEAD NOTICES		151.42
0000043308	02/01/2024	GUITAR CENTER	THE FUNDS ARE EITC-S.TOURJE-PEP BAND		2,564.99
0000043309	02/01/2024	HALLSTEAD SANITARY SERVICE	CONTRACTED SERVICE		250.00
0000043310	02/01/2024	HARTMAN HOME IMPROVEMENTS	FB - LOCKER ROOM DAMAGE AT CARBONDALE		425.00
0000043311	02/01/2024	HELLER'S GAS - LAKE ARIEL	PROPANE FOR TANKS AT HS		2,748.34
0000043312	02/01/2024	INFRADAPT	TELEPHONE		2,197.55
0000043313	02/01/2024	INTERIM HOME HEALTH CARE INC	STUDENT SERVICES - INTERIM HOME HEALTHCARE		2,175.50
0000043314	02/01/2024	J & J SPRINGS	HS WATER COOLER	ELEM WATER COOLER	75.00
0000043315	02/01/2024	JAMF SOFTWARE LLC	JAMF ANNUAL RENEWAL		3,285.00
0000043316	02/01/2024	KADES MARGOLIS CORPORATION	SECTION 125		24.00
0000043317	02/01/2024	KELSEY, JEFF	HS ASSEMBLY - PASSING GRADES		250.00
0000043318	02/01/2024	KELLY SERVICES INC	ELEM SUB TEACHERS		7,614.06

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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0000043319	02/01/2024	LANESBORO BOROUGH MUNICIPAL	HS SEWER		1,215.00
0000043320	02/01/2024	LEWIS BUSSING INC	BUS CONTRACTOR		20,246.28
0000043321	02/01/2024	MARYWOOD UNIVERSITY NAFME COLLEGIATE	HS - WIND BAND CELEBRATION		320.00
0000043322	02/01/2024	METCO SUPPLY INC.	Foam Paint Brush - 1		281.45
0000043323	02/01/2024	MET LIFE - GROUP BENEFITS	LIFE INSURANCE		1,708.67
0000043324	02/01/2024	MID AMERICA BOOKS	23/24 BOOK ORDER		275.40
0000043325	02/01/2024	MILLER OSCAR OR JENNIFER BIXBY	BUS CONTRACTOR		14,422.75
0000043326	02/01/2024	NORRIS DEBRA	BUS CONTRACTOR		547.84
0000043327	02/01/2024	PA. AMERICAN WATER CO.	ELEM WATER		927.01
0000043328	02/01/2024	PENNSYLVANIA AMERICAN WATER COMPANY	HS WATER		700.71
0000043329	02/01/2024	PAWC	ELEM FIRE SERVICE		124.27
0000043330	02/01/2024	PENNSYLVANIA AMERICAN WATER	HS FIRE SERVICE		124.27
0000043331	02/01/2024	PETTY CASH	PETTY CASH ADMIN		200.00
0000043332	02/01/2024	PREGNAR TRAVIS	INDUSTRIAL ARTS - SHOP SUPPLIES		99.97
0000043333	02/01/2024	VASION	PRINTERLOGIC ANNUAL RENEWAL		2,415.00
0000043334	02/01/2024	SCEA	DED: UNION DUES - Full Payroll Pay Date: 2/1/2024		3,508.74
0000043335	02/01/2024	BERKHEIMER	DED: EIT WAGE ATTACH - Full Payroll Pay Date: 2/1/2024		246.76
0000043336	02/01/2024	ROBBINS, STACY	BUS CONTRACTOR - OWN CHILDREN		1,494.83
0000043337	02/01/2024	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	STUDENT SERVICES - SPECIALIZED EDUCATION OF PA		23,771.00
0000043338	02/01/2024	STAPLES BUSINESS CREDIT	ES-LAB-CLR MAINTENANCE KIT		276.99

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0000043339	02/01/2024	SWANSON RAYMOND/NIKKI	BUS CONTRACTOR		12,344.55
0000043340	02/01/2024	COUNTY TRANSCRIPT	ADVERTISING - ATHLETE OF THE YEAR	ADVERTISING - ATHLETE OF THE MONTH	20.00
0000043341	02/01/2024	VAIL LISA	TRUANT OFFICER		508.62
0000043342	02/01/2024	VIETRI, JOSEPH	BUS CONTRACTOR - OWN CHILDREN		1,300.21
0000043343	02/01/2024	WOWK MICHAEL	HS MUSIC/BAND - REIMBURSEMENT		1,929.03
0000043344	02/02/2024	CARDMEMBER SERVICE	PO 390 - ACCESS ELEM		299.99
0000043345	02/07/2024	SYNCB/AMAZON	AF927 - REIMB GF	AF923 - REIMB GF - CREDITS WITH THIS PO	3,863.01
0000043346	02/07/2024	FOLLETT CONTENT SOLUTIONS LLC	23/24 BOOK ORDER		603.96
0000043347	02/07/2024	FORWARD BUSINESS SOLUTIONS	DRS		250.00
0000043348	02/07/2024	LACKAWANNA COLLEGE	DUAL ENROLLMENT - SPRING 2023		62,700.00
0000043349	02/07/2024	PAWC	FIRE SERVICE ELEM		124.27
0000043350	02/07/2024	PENNSYLVANIA AMERICAN WATER	HS FIRE SERV		124.27
0000043351	02/07/2024	PETTY CASH	PETTY CASH HS		50.00
0000043352	02/07/2024	SANICO CLEANING SOLUTIONS	ELEM MAINT SUPPLIES	HS MAINT SUPPLIES	1,451.50
0000043353	02/07/2024	STANDING STONE CONSULTING INC	PCCD SAFE SCHOOLS GRANT - SECURITY OFFICER		2,052.00
0000043354	02/07/2024	SUSQUEHANNA COUNTY MUSIC	CHORUS FESTIVAL 2024		160.00
0000043355	02/15/2024	AGPARTS WORLDWIDE, INC.	ESCB-63 KAMDEN FIGUERADO	HSCB-48 HEAVENLY EMBLER	0.00
0000043356	02/15/2024	BARNES KASSON HOSPITAL	AMBULANCE FOR SPORTING EVENTS		600.00
0000043357	02/15/2024	FREDDY BATTAGLIA SPORTING GOODS INC	CROSS COUNTRY/TRACK UNIFORMS	SPORTS - JHBBB PRACTICE SHORTS & BASKETBALLS	6,492.00
0000043358	02/15/2024	FOOD SERVICE DEPT.	NATIONAL SCHOOL LUNCH		161,489.99

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0000043359	02/15/2024	DOOLEY, ALYSSA	ARP ESSER 7% - COUNSELING SERVICES		142.50
0000043360	02/15/2024	FRASER	ELEM COPIERS	HS COPIERS	682.00
0000043361	02/15/2024	FRONTIER	TELEPHONE		313.00
0000043362	02/15/2024	GOVERNMENT SOFTWARE SERVICES	HOMESTEAD NOTICES SUSQ COUNTY		1,472.54
0000043363	02/15/2024	HELLER TAMMY	HS OFFICE SUPPLIES		51.34
0000043364	02/15/2024	HELLER'S GAS - LAKE ARIEL	PROPANE FOR NEW TANKS		2,629.45
0000043365	02/15/2024	HINDS OIL COMPANY	FUEL FOR VEHICLES		270.19
0000043366	02/15/2024	INDUSTRIAL ELECTRONICS INC.	RADIOS DISTRICT & BUSES		840.00
0000043367	02/15/2024	INTERIM HOME HEALTH CARE INC	STUDENT SERVICES - INTERIM HOME HEALTH CARE	STUDENT SERVICES - INTERIM HOME HEALTHCARE	2,318.00
0000043368	02/15/2024	J & J SPRINGS	HS WATER COOLER	ELEM WATER COOLER	82.00
0000043369	02/15/2024	JOHN BONHAM ROAD EQUIPMENT & SUPPLIES	BLADE FOR TRUCK		72.60
0000043370	02/15/2024	KELLY SERVICES INC	HS SUBSTIUETE TEACHERS	ELEM SUB TEACHERS	6,372.53
0000043371	02/15/2024	L.J. BOGUMIL INC.	HS CONTRACTED SERVICE REPAIRS	CONTRACTED SERVICE ELEM	5,273.50
0000043372	02/15/2024	LEWIS BUSSING INC	BUS CONTRACTOR		20,707.80
0000043373	02/15/2024	LITTLE & NELSON	TAX COLLECTOR BONDS - HARMONY TOWNSHIP		719.00
0000043374	02/15/2024	MARK'S PLUMBING PARTS	HS MAINT SUPPLIES	ELEM MAINT SUPPLIES	98.76
0000043375	02/15/2024	MILLER OSCAR OR JENNIFER BIXBY	BUS CONTRACTOR		14,422.75
0000043376	02/15/2024	MONTROSE AREA SCHOOL DISTRICT	FOSTER STUDENT TRANSPORATION		1,181.84
0000043377	02/15/2024	NORRIS DEBRA	BUS CONTRACTOR		547.84
0000043378	02/15/2024	NEIU 19 - ADMINISTRATION	ARP ESSER 7 - PROF DEVELOPMENT		9,828.50

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0000043379	02/15/2024	NEIU 19 - NON-PUBLIC	TITLE 1 - FMT - SERVICES TO NON-PUBLIC SCHOOLS		1,767.00
0000043380	02/15/2024	NEW STORY LLC	STUDENT SERVICES - NEW STORY		14,420.00
0000043381	02/15/2024	NORRIS, BOBBI JO	POLE VAULT RENTAL REIMBURSEMENT -REISSUED CHECK		250.00
0000043382	02/15/2024	NEPA PUBLIC SCHOOLS HEALTH CARE CONSORTIUM	HEALTH INSURANCE		128,157.24
0000043383	02/15/2024	PAVELSKI, KRISTY	ARP ESSER 7% - Counseling Services		399.00
0000043384	02/15/2024	PENELEC	ELEM ELECTRIC	HS ELECTRIC	10,077.89
0000043385	02/15/2024	PENNONI ASSOCIATES INC.	ASBESTOS - 6 MONTH SURVEILLIANCE		900.00
0000043386	02/15/2024	PEPSON, ASHLEY	CLASSROOM SUPPLIES ELEM		75.00
0000043387	02/15/2024	PREGNAR TRAVIS	INDUSTRIAL ARTS REIMBURSEMENT		323.73
0000043388	02/15/2024	SCEA	DED: UNION DUES - Full Payroll Pay Date: 2/15/2024		3,508.74
0000043389	02/15/2024	BERKHEIMER	DED: EIT WAGE ATTACH - Full Payroll Pay Date: 2/15/2024		135.88
0000043390	02/15/2024	ROSENKRANS SIGNS	BANNER - ARCHERY		92.00
0000043391	02/15/2024	RUSHEFSKI, JOHN	TRAVEL ADMINISTRATION		314.40
0000043392	02/15/2024	ROBBINS, STACY	BUS CONTRACTOR - OWN CHILDREN		1,494.83
0000043393	02/15/2024	SCHNEIDER'S MARKET	HOME EC	BOARD MEETING SUPPLIES	513.84
0000043394	02/15/2024	SCREEN IT	C. STONE SIGNING		15.00
0000043395	02/15/2024	STANDING STONE CONSULTING INC	PCCD SAFE SCHOOLS GRANT - SECURITY OFFICER		1,168.50
0000043396	02/15/2024	SUSQ. COUNTY CAREER AND TECHNOLOGY CENTER	VOTECH 23-24 - 50% BILLING		168,745.75
0000043397	02/15/2024	SWANSON RAYMOND/NIKKI	BUS CONTRACTOR		12,344.55
0000043398	02/15/2024	T.J.'S AUTO SUPPLY	ELEM MAINT	GROUND SUPPLIES	1,018.05

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0000043399	02/15/2024	COUNTY TRANSCRIPT	ADVERTISING - K4/K5		33.00
0000043400	02/15/2024	UNDERWOOD DISTRIBUTING CO	CALCULATORS		1,002.32
0000043401	02/15/2024	VAIL LISA	TRUANT OFFICER		508.62
0000043402	02/15/2024	VIETRI, JOSEPH	BUS CONTRACTOR - OWN CHILDREN		1,300.21
0000043403	02/15/2024	VISUAL SOUND	SMARTBOARD RENEWAL		1,108.80
0000043404	02/15/2024	VLN PARTNERS LLP	DISTRICT CHARTER SCHOOL		3,530.00
0000043405	02/16/2024	ANSWER PEST CONTROL LLC	HS CONTRACTED SERVICE	ELEM CONTRACTED SERVICE	165.00
0000043406	02/16/2024	FRASER ADVANCED INFORMATION SYSTEMS	ELEM COPIERS - CONTRACT	HS COPIERS - CONTRACT	1,815.60
0000043407	02/16/2024	WARNER PRESS INC	HS GUIDANCE - GRADUATION PROGRAMS		25.79
0000043408	02/16/2024	INFRADAPT	TELEPHONE		2,197.96
0000043409	02/16/2024	PMEA DISTRICT 9	CHORUS FESTIVAL 2024 - ELEM		413.50
0000043410	02/16/2024	BERKHEIMER	BERK - EMPLOYER QTRLY RETURN LOCAL EIT		13.99
0000043411	02/16/2024	STANDING STONE CONSULTING INC	PCCD SAFE SCHOOLS GRANT - SECURITY OFFICER		1,520.00
0000043412	02/16/2024	COUNTY TRANSCRIPT	ADVERTISING		10.00
0000043413	02/16/2024	WILSON LANGUAGE TRAINING CORP	PO 340 - REISSUED CK - HS J. PARKS		44.00
0000043414	02/23/2024	BENY MEGAN	PARENT NIGHT SUPPLIES		186.99
0000043415	02/23/2024	MET LIFE - GROUP BENEFITS	LIFE INSURANCE		1,849.52
0000043416	02/23/2024	PMEA DISTRICT 9	REGION IV BAND		105.00
0000043417	02/23/2024	SODEN BRENT	PBIS QT2 REWARDS - HS	TRAVEL - HS PRINCIPAL	237.71
0000043418	02/23/2024	STANDING STONE CONSULTING INC	PCCD SAFE SCHOOLS GRANT - SECURITY OFFICER		1,444.00
0000043419	02/23/2024	WOWK MICHAEL	BAND/CHORUS EQUIPMENT		718.92

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* CBIZ000201	02/01/2024	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll Pay Date: 2/1/2024		448.32
* CBIZ000215	02/15/2024	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll Pay Date: 2/15/2024		448.32
* PAYROLL100	02/01/2024	S.C.S.D . NET PAYROLL	PR 2/1/2024		205,628.66
* PAYROLL101	02/01/2024	INTERNAL REVENUE SERVICE	SSEE 2/1/2024		18,545.46
* PAYROLL102	02/01/2024	INTERNAL REVENUE SERVICE	MEDICARE 2/1/2024		4,337.19
* PAYROLL103	02/01/2024	INTERNAL REVENUE SERVICE	SMER 2/1/2024		22,882.65
* PAYROLL104	02/01/2024	INTERNAL REVENUE SERVICE	FED 2/1/2024		26,957.12
* PAYROLL105	02/01/2024	PA DEPARTMENT OF REVENUE	PA STATE 2/1/2024		9,177.40
* PAYROLL106	02/15/2024	S.C.S.D . NET PAYROLL	PR 2/15/2023		211,661.13
* PAYROLL107	02/15/2024	INTERNAL REVENUE SERVICE	SSEE 2/15/2024		19,069.27
* PAYROLL108	02/15/2024	INTERNAL REVENUE SERVICE	MCEE 2/15/2024		4,459.69
* PAYROLL109	02/15/2024	INTERNAL REVENUE SERVICE	SMER 2/15/2024		23,528.96
* PAYROLL110	02/15/2024	INTERNAL REVENUE SERVICE	FED 2/15/2024		27,976.33
* PAYROLL111	02/15/2024	PSERS	RET EE 2/15/2024		46,343.48
* PAYROLL112	02/15/2024	PA DEPARTMENT OF REVENUE	PA STATE 2/15/2024		9,442.35
* TSA0000201	02/01/2024	TSA CONSULTING GROUP	DED: 403B - Full Payroll Pay Date: 2/1/2024	DED: 403B ROTH - Full Payroll Pay Date: 2/1/2024	4,901.68
* TSA0000215	02/15/2024	TSA CONSULTING GROUP	DED: 403B - Full Payroll Pay Date: 2/15/2024	DED: 403B ROTH - Full Payroll Pay Date: 2/15/2024	4,906.28
* VADC000201	02/01/2024	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 2/1/2024		148.80
* VADC000215	02/15/2024	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 2/15/2024		148.80
* VOYA000201	02/01/2024	VOYA	Purpose: EE RETD Full Payroll Pay Date: 2/1/2024	Purpose: ER RETD Full Payroll Pay Date: 2/1/2024	2,116.41

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

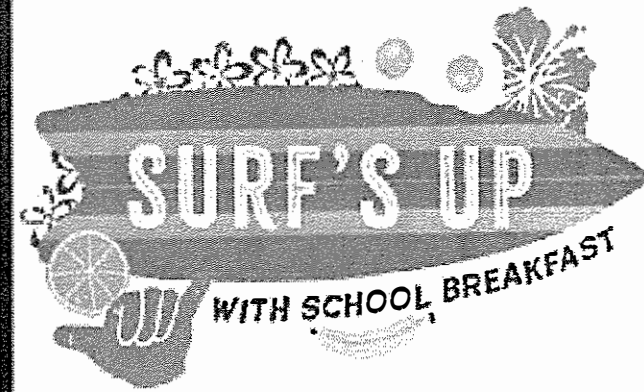
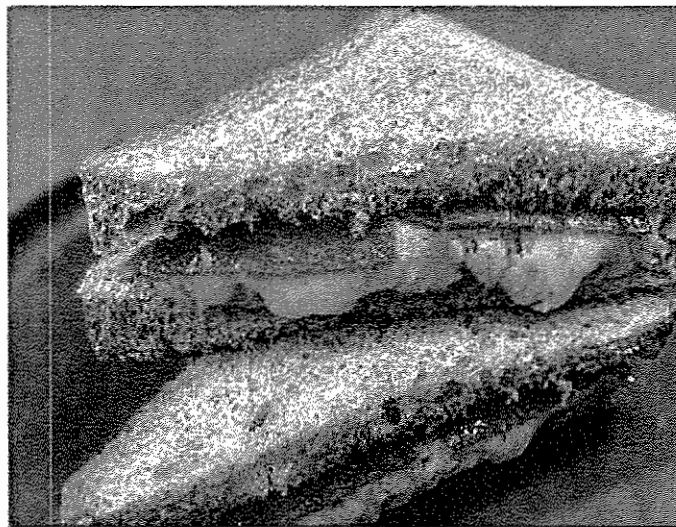
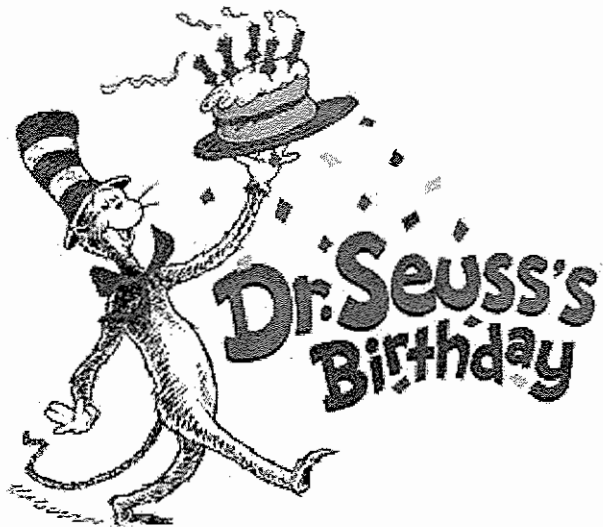
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 02/01/2024 - 02/29/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* VOYA000215	02/15/2024	VOYA	Purpose: EE RETD Full Payroll Pay Date: 2/15/2024	Purpose: ER RETD Full Payroll Pay Date: 2/15/2024	2,266.17
10 - GENERAL FUND					1,446,811.29
Grand Total All Funds					1,446,811.29
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					(607.89)
Grand Total Other Disbursement Non-negotiables					645,394.47
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					802,024.71
Grand Total Virtual Payments					0.00
Grand Total All Payments					1,446,811.29

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment



March 2024 | Food Service Report

Susquehanna Community School District

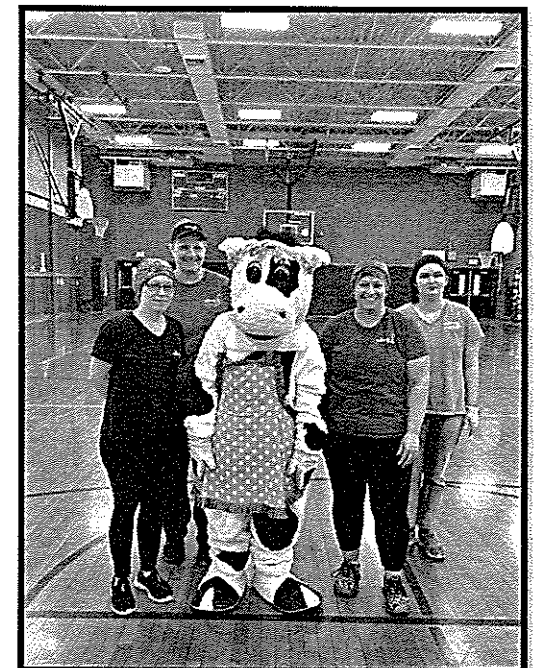
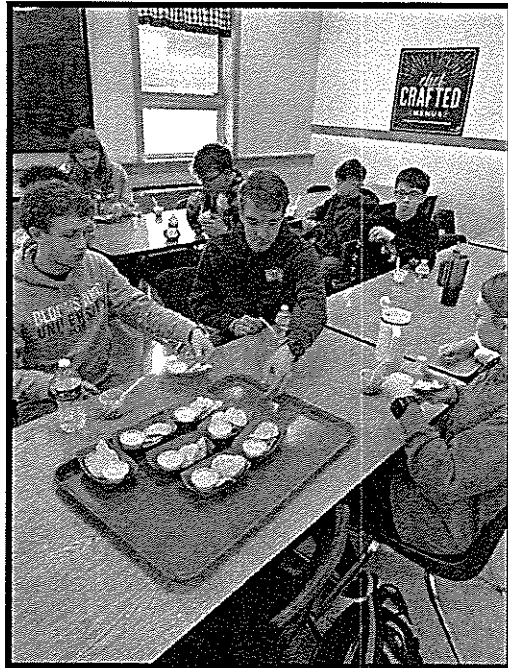
Bringing Your Cafeteria to You!

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TNG On-Site at SCSD

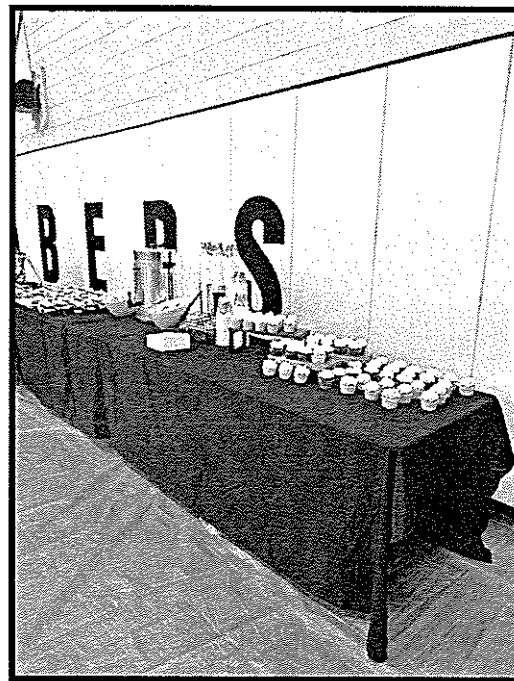
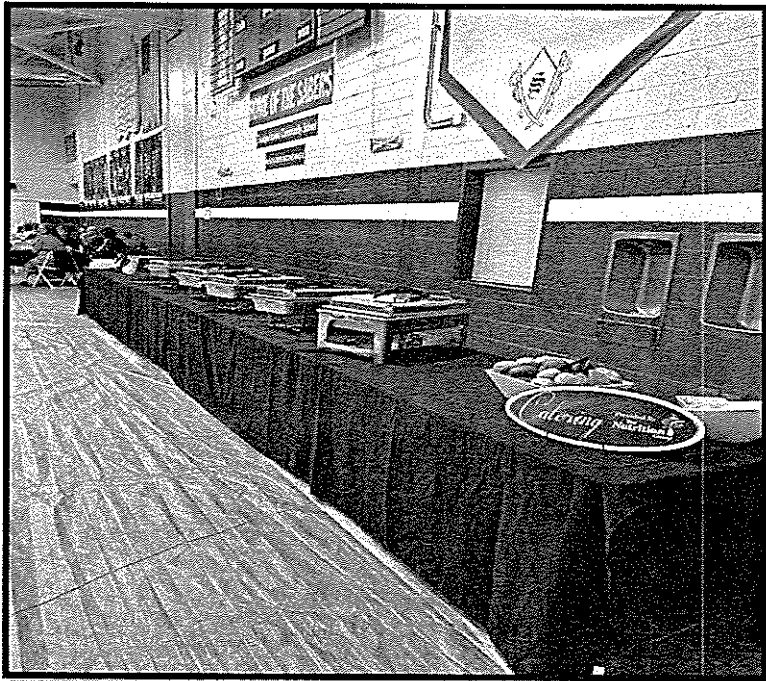
YAC Meeting & Molly the Cow Visits



TNG On-Site at SCSD

Catering for the NHS Dinner

Congrats to all! We also look forward to catering this great event and seeing the proud families and faculty of our students.

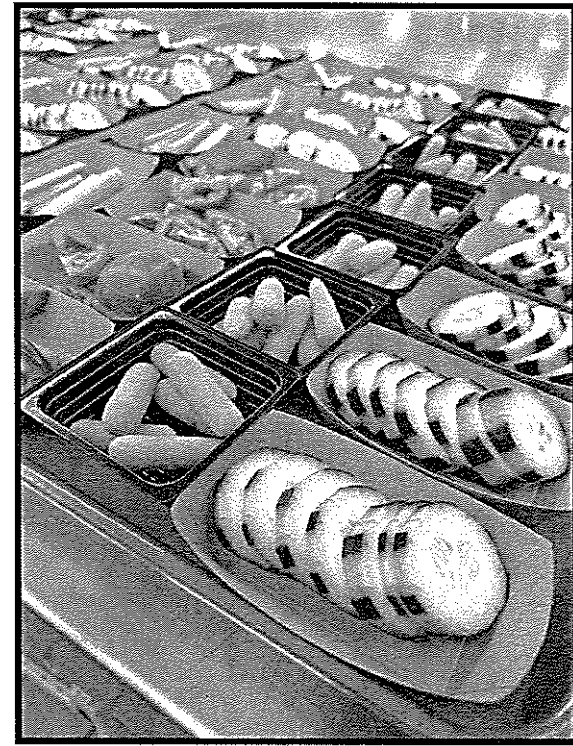


Participation

Across the Cafeteria

	Budget	Actual
Breakfast	8000	9096
Lunch	11120	11153
Ala-Carte	8300	8739

Here are our numbers for March and we are up in all categories!
Throughout the month, a series of events were organized to bolster our free breakfast program, successfully boosting engagement and participation and supporting ongoing initiatives. Additionally, with new ala carte items we were able to help increase our sales this month.



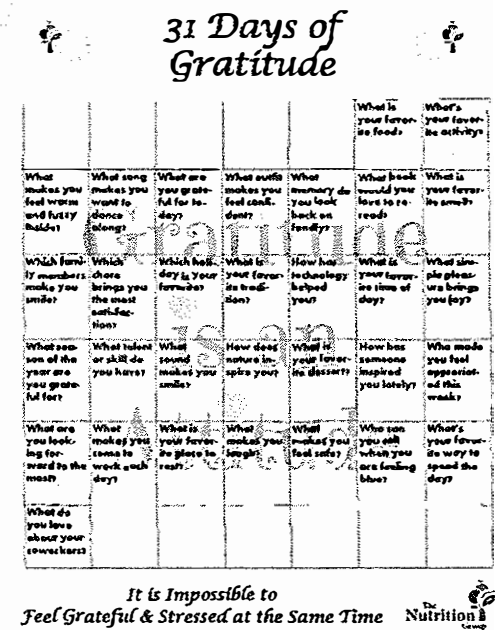
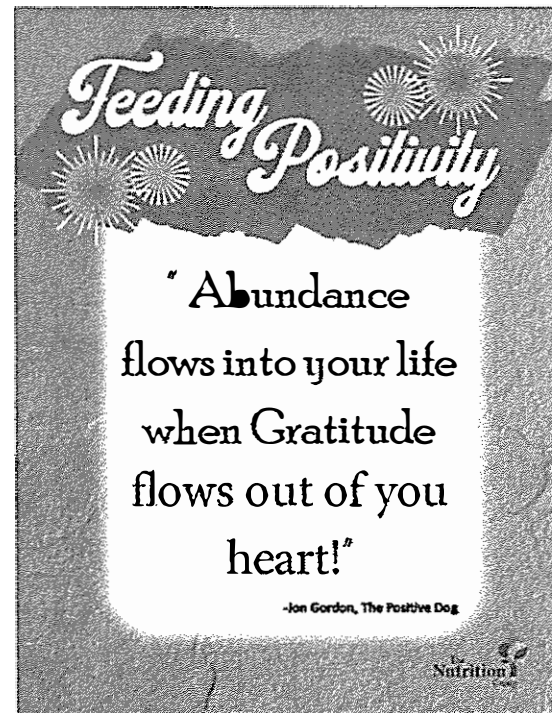
Feeding Positivity

We continue to convey the powerful messages of "The Positive Dog" throughout the year in our cafeterias!



These are our objectives and messages For March.

- DFNs are to encourage gratitude throughout the month.
- Reflect purposefully on these 31 gratitude prompts.
- DFNs are encouraged to surprise their hourly staff with a gratitude visit. Visit each school with the sole purpose of conveying their gratitude.
- DFNs can also share their gratitude with other people in the schools such as custodians, maintenance, administrative assistants, administrators, faculty, etc.



Vendor Partnerships

We value our partnerships with our trusted vendors.

Our purchasing team takes the time to meet and evaluate the most reputable wholesale food suppliers, manufacturers, and distributors in the industry. We are seeking partners that provide products that not only meet federal and state guidelines but product offerings that are appealing to our customers.

One of our valued partners is Dick & Jane Educational Snacks.

Educational SNACKS

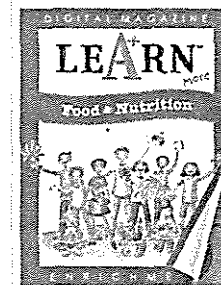
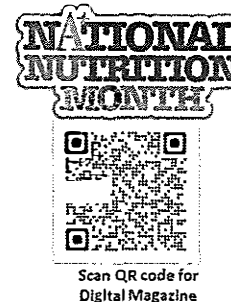
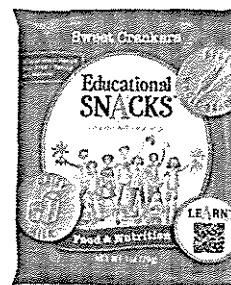
They have blended whole grains, nutrition and education to create the perfect snacking experience.

- Nut free
- All-natural
- They meet the 1 grain requirement
- Loaded with learning
- Great for student K-8, but are delicious for kids of all ages
- Different topics for each month to learn about
- Each educational snack bag has a QR code to scan and learn more about that topic
- Learn more digital magazine available to download for each Snack bag topic



Educational Snack themes for upcoming months include:

- National Nutrition Month
- Read Across America
- Earth Day
- Cinco de Mayo
- Last Day of School
- And many, many more



Dick and Jane are real people. They are not just business owners; they have a genuine passion for children's wellness and education. This is one of the reasons we value their partnership.

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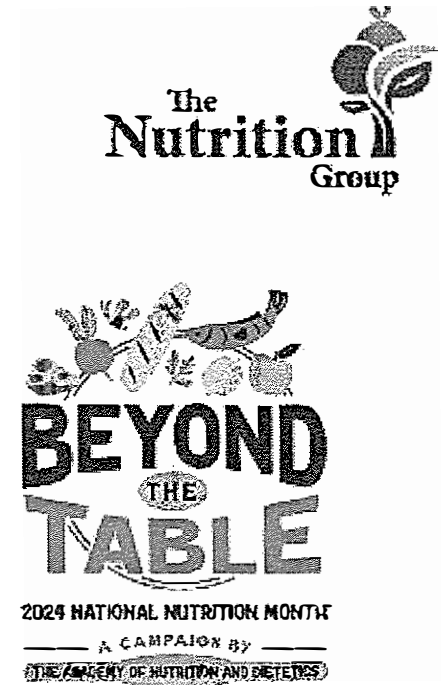


National Nutrition Month

Annual campaign established in 1973

National Nutrition Month has been celebrated in March since 1973. It is a time for everyone to learn about making informed food choices and developing healthy eating and physical activity habits.

This year's theme is "Beyond the Table", and it's all about exploring the journey of nutrition. From the way food is produced and distributed to how we shop at grocery stores and farmers markets, it's a theme that covers it all. It's not just about dinner table meals, it's also about eating on the go, at schools, restaurants, games, and events. And, of course, sustainability is a big part of it, with a focus on reducing food waste everywhere, from school and work to your very own home.



National School Breakfast Week

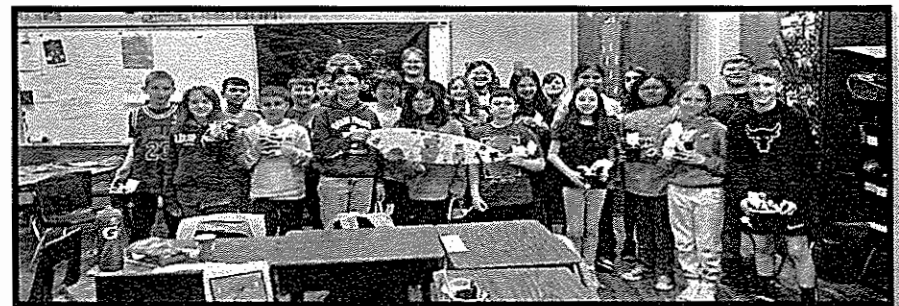
School Breakfast Program: Nutritious Start to the Day!




March 4-8, 2024 | #NSBW24

NSBW celebrates the importance of a nutritious school breakfast in fueling students for success. This special observance during the first week of March celebrates the National School Breakfast Program and the many ways it gives kids a great start everyday.



Mr. Cook's class won our surfboard Contest. Thanks to all who participated and ate school breakfast! It was a fun event and celebrating breakfast throughout the week!



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Featuring...

French Toast Sticks with Sausage and Maple Syrup

Rise and Shine for Breakfast! Wake up and smell the cinnamon-y goodness of our French Toast Sticks. These sticks have a crispy sugar coating on the outside and soft doughy bread on the inside. Dip them in the sweet maple syrup and then go for the juicy sausage patties on the side.

Let's get dippin'!

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**Thank
You!**



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Your Food Service Team:

Lora Wright

Director of Food & Nutrition

570-853-4921 Ext. 1314

Lwright@scschools.org

Melissa Hatala

Regional Manager

570-840-5335

Mhatala@thenutritiongroup.biz

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Julie Gallo - Elementary Principal

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

April 2024 Board Report

Dairy Princess Visit

On March 21st, the Dairy Princess and the Dairy Ambassador for Susquehanna County visited our school. This was arranged by David DeLeon through the Susquehanna County Farm Bureau. Three of our high school students came over to help out with the visit. A team went into each class in grades K5-2. A book was read and students participated in an activity. The cafeteria arranged a visit from Molly the Cow that week too!

Down Syndrome Awareness Day

The elementary school celebrated Down Syndrome Awareness Day on March 21st by wearing mismatched or crazy socks, or the color yellow. This event was organized by Madison Daily.

Poison Prevention Program

On March 19th, Carol McNamara from Master Gardeners presented a Mr. Yuk program to the first grade students. This presentation helped students to learn about household products that are poisonous and should be avoided.

Title I Parent Night

The Reading Specialists hosted our annual Parent Night on March 21st. This year's theme was "Game Time." Parents and students enjoyed pizza and snacks from The Nutrition Group. Students participated in reading activities with Mrs. Beny and Mrs. Dooley while parents listened to a presentation on Federal Programs. Thank you to Mrs. Beny and Mrs. Dooley for planning and implementing this fun night!

Spring Pictures

Spring pictures were taken on April 3rd for those students who chose to have them taken.

Third Quarter

❖ Parent/Teacher Conferences

- Parent/Teacher Conferences were held Wednesday, April 3rd from 4-6PM. Teachers invited parents to attend as needed.

- ❖ **Attendance**
 - 201 students with good attendance (less than 5% of 135 days missed) received a certificate and 5 TRACK points.
 - 6 students received a certificate and 5 TRACK points for improving their attendance by 4 or more days from Q2 to Q3.
- ❖ **Reading Achievement Awards** were given to students who earned an A average (93-100) for the third quarter. 61 students received this award.
 - 1st Grade - 18 students
 - 2nd Grade - 13 students
 - 3rd Grade - 10 students
 - 4th Grade - 13 students
 - 5th Grade - 3 students
 - 6th Grade - 4 student
- ❖ **Honors** - 91 students in grades four through six achieved one of our three Honor Roll statuses.
 - Merit Roll (85 - 89.99) - 34 students
 - Honor Roll (90 - 92.99) - 21 students
 - Highest Honors (93-100) - 36 students

PBIS Quarter 3 Blow-Out Celebration

On April 5th, students and teachers enjoyed Movie, PJs, and Popcorn. Students watched an age-appropriate movie with their teachers and classmates while relaxing in PJs if they chose to wear them. Some students chose to use their TRACK points to purchase a blanket to snuggle with. We raffled off two huge plushes - a unicorn and a teddy bear. A big thank you to PIC for providing popcorn for those who bought it with their points and for helping to distribute it as well!

Funding Adjustment for Title I, II, and IV

I completed and submitted the funding adjustments for Title I, Title II, and Title IV. We received an additional \$7 for Title I which is used for the Reading Specialists' salaries and benefits and an additional \$304 for Title II which is used for class-size reduction. Our Title IV funding remained the same.

PSSAs

I have been working on preparing for the PSSAs. This involves creating a schedule, testing groups, and organizational tasks. Mrs. Shivovk was very helpful with ensuring our special education students are assigned to appropriate groups so they can receive appropriate accommodations. All PSSA proctors are required to participate in online training and in-person training which I will hold later this month. PSSAs will start on April 22nd. Any testing materials that we return by May 3rd will be scored for early reporting on June 4th. I will hold a meeting with the students on April 19th to review expectations and get them excited to show off what they know!



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report
April 17, 2024
Brent Soden, HS Principal

National Jr. Honor Society

On the evening of April 3, we were able to celebrate 33 students (grades 8 and 9) who were inducted into the National Jr. Honor Society. Jackson Maby was our guest speaker (unofficial valedictorian).

PSSA Recess

The middle school teachers will be implementing a protocol for rewarding students for their effort on the PSSA exams. Over the course of the year, students have worked on strategies to be successful in their studies. Utilizing these strategies on the PSSA exams will earn students a daily recess immediately after lunch.

Meet the Sabers, Spring Edition

A huge thanks goes out to SAAB for planning and carrying out a fun pep rally to recognize our Spring sport athletes. SAAB held this event as a pep rally within the school day to ensure our full student body was able to enjoy the event. Student Council was able to add in on the fun with a "Tape the Teacher" event.

ALICE Drill

The high school successfully completed their third school safety drill of the year. This drill was a review of the ALICE principles: Alert, Lockdown, Inform, Counter, Evacuate. Teachers and students discussed how they would apply these principles to different situations. Additionally, this time was reserved to ensure teachers were fully proficient in their door bar usage.

Career Day

May 9, 2024 is set to be a busy school day as our Guidance Department is hosting a career fair for our students. A bulk of the planning and organizing of this event is completed by Mrs. Sellitto. Additionally, our current 6th grade students will be visiting the high school on this day as preparation for their transition to the Jr./Sr. High School next year.

Mental Health Awareness Week

The Guidance Department has set May 6-10 as Mental Health Awareness Week. The department will be hosting a spirit week, daily mini lessons on SNN and various relaxation stations throughout the week.

Mocha Moose

Tryouts for the Mocha Moose talent show took place. Currently, there are 28 acts set for the performance on April 19, 2024. It has been years since the Mocha Moose took place and I am excited to see it coming back this year.



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report
April 17, 2024
Pete Supko, Curriculum Coordinator

- I am working on the following PIMS submissions:
 - Bus evacuation drills for September and March
 - AED location file
 - Spring Keystone precodes
 - Course and Course Instructors along with Student Course Enrollment are being analyzed at this time and will be submitted in late April
- I attended the PDE Data Summit in Hershey, PA on March 11 and 12, 2024. The Pennsylvania Secretary of Education gave the keynote address. Dr. Khalid Mumin was inspirational and stressed the use of data in helping improve our schools. I attended several breakout sessions including PVAAS: Build Your Foundational Understanding, Common Mistakes in Child Accounting, Using Excel Charts to present data to key stakeholders, formative assessment needs, and Reporting Special Education Discipline.
- I attended a STEELS for administrators workshop in March to network with other school administrators. At this point, we are ahead of most other schools in STEELS implementation. I networked with Valley View and discussed their MS/HS implementation. They are using OpenSciEd in their Middle School classrooms.
 - Karyn Grausgruber, Jessica Wolf, and Jeremy Page attended a professional development implementation workshop at IU 19 at the end of March for OpenSciEd.
 - “With the change to the STEELS (Science, Technology & Engineering, Environmental Literacy, and Sustainability) standards both teachers and students need to expect and assume different roles and responsibilities in present/future classrooms. Future standardized tests will only be 20% based on content as the rest will focus on engineering practice, environmental literacy, and crosscutting concepts. The transition for all stakeholders should be expected to be more of a marathon than a sprint. Teachers will focus more on creating conditions where students can create their understanding through investigation and coming to a consensus with classmates. Students will be asked to use observable evidence to argue their current model of thinking. Teachers will attempt to make science education as equitable as possible for all students. Future classrooms will depend on a set of norms to provide a learning

environment where all students respectfully listen and share their ideas. Having students stick to a set of norms and being consistently willing to share ideas has been quite challenging during last year's piloting of storylines in 9th grade. Mrs. Batzel has reported she's observed positive improvements in student participation/interaction a year later in 10th grade. I feel our science teaching will experience some struggles and challenges, but within a few years STEELS will help us provide a more impactful science education for more students." Jeremy Page

- **Why are new standards necessary for Pennsylvania and Susquehanna Community SD?** A lot can be learned from the standards documents themselves, especially the introduction which states, "Businesses and industries are growing in Pennsylvania, and they want skilled and well-educated workers who are prepared for the 21st-century economy. Students need to be equipped with the knowledge and skills to enter the workforce and to be successful in a science and technology-driven global economy. To best prepare students for the 21st-century economy, Pennsylvania aims to establish an equitable and innovative culture so every student can be included in science, engineering, technology, environment, and ecology education. The PA Integrated Standards for Science, Technology, Engineering, Environmental Literacy and Sustainability (STEELS) were established on the following foundational beliefs:
 - Every student is capable of science, engineering, technological, and environmental literacy.
 - Science, environment, ecology, technology, and engineering can be explored through an integrated and active learning process.
 - Iteration and reflection are a critical component of the learning process.
 - Success depends upon the partnerships between educators, students, families, postsecondary institutions and providers, legislators, businesses and industries."
- Several high school classes are using CDTs to determine the growth of students. Next year we plan to implement CDTs regularly in concert with the comprehensive plan and data analysis. Starting in grade 3 and continuing through grade 8 for all PSSA subjects, there will also be CDTs in Keystone courses as well as other Math, Science, and ELA classes.
- Our March 13 PD on Structured Literacy and curriculum writing was a success. In the HS Meghan Truskolaski and Jill Parks (both Reading Specialists) presented on Structured Literacy to about a dozen teachers. They showed a short video on structured literacy in the middle school grades and how to implement it. They then explained the task of implementing one of the two strategies (paragraph shrinking or vocabulary breakdown). Teachers then had time to modify an upcoming lesson plan for implementation of the strategy. In the elementary school, Julie and the two Reading Specialists (Megan Beny and Liza Dooley) presented an excellent overview of what structured literacy is and is not.
 - Several teachers were not required to take this training and worked on curriculum writing and data analysis. This includes HS Science, Math, and Social Studies teachers and Specialists from both buildings. Guidance counselors worked on their curriculum as well and designed a week for mental health awareness in May.

Memorandum SCSD

To: S.C.S.D. Board Members
From: Gary Kiernan, Business Manager
Date: April 17, 2024
Re: Business Office Report

Things are going well in the business office.

We will be submitting the 23-24 IDEA expenditure report to the IU for approval. The federal subsidy is being spent in the following ways:

1. Autistic Speech Teacher salary and benefits.

Last fiscal year, the district purchased a bidding program from our current software vendor CSIU. This helped to streamline the bidding process and make it more efficient beginning with the 2023-24 fiscal year. Vendors can now access our bid data online and submit their yearly proposals online. The business office will have the 2024-25 bid summaries tabulated and ready for your approval in May or June. All bids are following the approved timelines.

We are working on the 2024-25 tentative budget for the May school board meeting. This budget will have many assumptions such as the amount of revenue coming from the state. Without a solid figure, it is difficult to accurately create a budget. The tentative budget will most likely be different from our final budget in June. As we get closed to the June 30th deadline for completing our final budget, the state usually informs districts of their upcoming funding allocations. We should be able to balance this budget without using fund balance.

Homestead/Farmstead data should be available in May. Once available, the business office will complete the required calculation to allocate state provided gambling revenue to resident tax payers. Last year's credit was \$419.

The 2024-25 Highmark health insurance renewal will be submitted in late April to early May. This is the annual document that must be filed with Highmark letting them know that we are not making any material changes to our health care coverage. The anticipated increase is 8%.

No information on the 2024-25 Delta Dental premium to date. Last year there was no increase in premiums. The same for the district's vision plan. This information will be available sometime in May.

The 2024-25 oil bid will be advertised in late April and hopefully approved at the May school board meeting.

Transportation is operating smoothly.

As always, if you should have any questions or concerns on this or anything, stop in the office or give me a call.

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

Special Education Board Report

April, 2024

Elizabeth Shivock, Special Education Supervisor

PASA Administration

- Completed by professional teaching staff with eligible students on their caseload
- Score reports will be provided by PA Department of Education in the summer of 2024

Extended School Year

- Staff list submitted this month for your approval
- 18 students determined eligible to participate in the summer program
- June 17, 2024 - July 18, 2024 8:30am - 12:00pm
- Transportation to be provided by the district

2024-2025 School Year

- Reviewed current student performance and progress to begin schedule planning for the 2024-2025 school year
- Redesigned the elementary schedules to provide more consistency within the 5th and 6th grade blocks

Early Intervention

- Observed Susquehanna Community students currently receiving special education services through the NEIU for early intervention that will be transitioning to a school age program for the upcoming school year
- A minimum of two students will require an alternative autistic support program, three may be able to integrate into current programs

County Collaboration

- Meeting with Susquehanna County special education leaders to discuss placement needs for the 2024-2025 school year held on March 14, 2024
- Next meeting scheduled for April 17, 2024 and will include a tour of the Susquehanna County Career Technology Center

Professional Development

- LEA Meeting held on March 15, 2025 at NEIU to review state and local updates
- Discuss an executive functioning curriculum that can be utilized district wide to improve student performance on skills such as the organization of ideas and materials, self-monitoring, goal setting, and other areas of focus