

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

GENERAL EMPLOYMENT APPLICATION

Applications will be kept on file for at least six months but no longer than twelve.
On July 1 of each year, all applications will be destroyed.

DATE: _____

<p>Please check the box(s) for the position you are interested in:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Classroom Aide</td> <td style="width: 50%;">Maintenance</td> </tr> <tr> <td>Personal Care Aide</td> <td>Custodial</td> </tr> <tr> <td>Nurse</td> <td>Security</td> </tr> <tr> <td>Scorekeeper</td> <td>Clerical</td> </tr> <tr> <td>Track Helper</td> <td>Coach</td> </tr> <tr> <td>Ticket Taker</td> <td>Announcer</td> </tr> <tr> <td>Clock</td> <td></td> </tr> </table>	Classroom Aide	Maintenance	Personal Care Aide	Custodial	Nurse	Security	Scorekeeper	Clerical	Track Helper	Coach	Ticket Taker	Announcer	Clock		<p>Please list the sport you are interested in applying for (i.e., boys varsity basketball)</p> <p>_____</p> <p>_____</p>
Classroom Aide	Maintenance														
Personal Care Aide	Custodial														
Nurse	Security														
Scorekeeper	Clerical														
Track Helper	Coach														
Ticket Taker	Announcer														
Clock															

PERSONAL INFORMATION:

Name _____

Last
First
Middle

Present Address: _____
Street / Box Number

City
State
Zip Code

Telephone Number (____) _____ - _____

E-mail Address: _____

OFFICE USE ONLY

Act 34
 Act 114
 Act 151
 Physical + TB
 _____ Date Received

EDUCATION

Highest Grade Completed

Name of School and Location	Full or Part-Time	Type of Course
Elementary School		
Middle School		
High School		
College		

List courses or training you completed that pertain to the position you are applying for.

EMPLOYMENT

List the most recent employment first and work back consecutively.

FROM	TO	FIRM NAME & SUPERVISOR	FIRM ADDRESS	SALARY		POSITION & DUTIES REASON FOR TERMINATION
				BEG.	END	

List any experience, skills, or qualifications that would especially fit you for work with our district.

REFERENCES

Three references: (people who have first-hand knowledge of your work performance and character)

Name	Business Address	Business Telephone	Official Position

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PLEASE SEND YOUR APPLICATION, REQUIRED DOCUMENTS/FORMS, AND ALL FUTURE CORRESPONDENCE TO:

Mr. John Rushefski, Superintendent of Schools
Susquehanna Community School District
3192 Turnpike Street
Susquehanna, PA 18847

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The Susquehanna Community School District is an equal-opportunity educational institution. It will not discriminate based on race, color, national origin, sex, age, or handicap in their activities or employment practices as required by Title VI, Title IX, Section 504, and the American Disabilities Act.