

SCSD Information Session Agenda

Monday – 7:00 P.M.

March 11, 2024

Item # 1 - March Agenda Review

Item # 2 - Special Education

Item # 3 - Sign Language

Item # 4 - Policies

Item # 5 - Paving - High School Gym Entrance

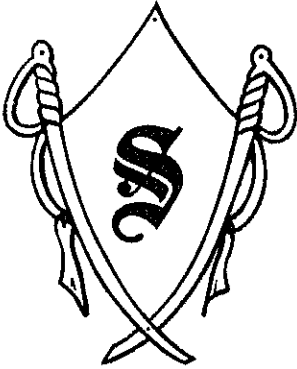
Item # 6 - High School Gym Wall Mats Update

Item # 7 - EXECUTIVE SESSION - Personnel

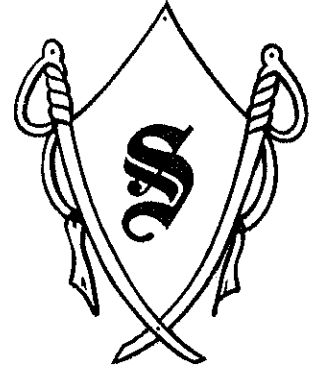
MISSION STATEMENT: The Mission of the Susquehanna Community School District is to provide a safe, inclusive educational environment that will inspire students to develop the knowledge, skills, and abilities necessary to become contributing members of society.

VISION STATEMENT: The Vision of the Susquehanna Community School District is to educate all students in a safe, healthy environment to think with reflection, act with compassion, and lead with honor and integrity through the collaboration of highly qualified teachers, families, and the community.

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT



AGENDA



School Board Meeting
March 13, 2024
7:00 P. M.
Elementary Gym

INFORMATION SESSION – 3/11/2024 - 7:00 P. M.

Pledge of
Allegiance

Call meeting
to order:

PRESIDENT AMANDA COOK

Type of
Meeting:

MONTHLY MEETING

Secretary:

EVELYN COTTRELL

ROLL CALL
OF SCHOOL
BOARD
MEMBERS:

JENNIFER BIXBY
AMANDA COOK, PRESIDENT
ANNE COOK
EVELYN COTTRELL, SECRETARY
JORDAN DOWNTON, TREASURER
KRISTEN LAWRENCE, VICE PRESIDENT
OSCAR MILLER
RACHAEL THOMAS
AUDREY WATERMAN

MISSION STATEMENT: The Mission of the Susquehanna Community School District is to provide a safe, inclusive educational environment that will inspire students to develop the knowledge, skills, and abilities necessary to become contributing members of society.

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AGENDA TOPICS

1. Approve Minutes of the **February 21, 2024** meeting as presented.

2. File the Treasurer's Report as presented.

3. Approve the General Fund Bills as presented.

4. Approve the Food Service Report as presented.

5. File the Activity Fund and Athletic Fund reports as presented.

6. Reading of correspondence.

- a.
 - b.
 - c.
-

7. Report of District Personnel:

John Rushefski:

Julie Gallo:

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Brent Soden:

Pete Supko:

Gary Kiernan:

Elizabeth Shivock:

Tom Ballard:

Union Representative:

8. Public Comment Period.

This is the time to address the Board of Education on Agenda Items or any other issues.

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OLD BUSINESS

Consider 2024/2025 Portrait Renewal with The Barksdale Group.

We recommend approval:

NEW BUSINESS

9. Consider granting permission for John Rushefski, Superintendent, to tentatively hire pending Board Approval for any vacancies between March 14, 2024 and April 16, 2024.

We recommend approval:

10. Consider granting permission to the Business Office to pay bills that may occur between March 14, 2024, and April 16, 2024.

We recommend approval:

11. Consider approving the 2024/2025 school calendar.

We recommend approval:

12. Consider approving the exoneration of the District Tax Collectors from the collections of unpaid school taxes for the year 2023.

We recommend approval:

13. Consider approving the modified summer work schedule for 235/260 day employees.

We recommend approval:

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14. Consider approving retiring Policy #225 - Relations With Law Enforcement Agencies as it is an older duplicate of the current Active Policy #805.1 - Relations With Law Enforcement Agencies.

We recommend approval:

15. Consider approving Homebound Instructions for Students; ID #06960 and #10920.

We recommend approval:

16. Consider the following Facility Use Request:

- a. Windwood Hill Dance Academy to use the High School Auditorium on Sun., May 19th and additional days the week before for practice.

We recommend approval:

17. Consider approving Ms. Julie Gallo's retirement effective June 30, 2024.

We recommend approval:

18. Consider approving Jillian Rink as a bus aide for Lewis Bussing.

We recommend approval:

19. Consider Head Varsity Football Coach Mr. Mose Perry's request to decline payment of salary for his position and instead hire two Varsity Assistant Coaches for the 2024 season.

We recommend approval:

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20. Consider approving the following volunteers pending approved clearances on file:
- a. Jacob Johnson - Varsity Baseball Coach - 2024 season

We recommend approval:

21. Consider hiring the following positions pending approved clearances on file:
- a. Patricia Cottrell - Varsity Softball Books - 2024 & 2025 seasons
 - b. Kim Ott - JH Basketball Books - 2024/2025 & 2025/2026 seasons

We recommend approval:

22. Consider approving the following board requests:
- a. Andrea Venesky to attend "Using a Health Equity Approach to Address Domestic Violence, Sexual Assault and Human Trafficking conference at Marywood University on April 18th. - No cost.
 - b. Fourth Grade trip to Susquehanna County Courthouse - April 11th
 - c. Third Grade - Hooked On Fishing/Camp Wayne - May 30th
 - d. K4 - trip to Animal Adventure Park - May 15th
 - e. Second Grade - trip to Roberson Museum - May 16th
 - f. Kindergarten - trip to Discovery Center - May 17th

We recommend approval:

23. Consider approving the attached list of fundraisers

We recommend approval:

24. All Other Agenda Items.

25. Motion to adjourn.

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Susquehanna Community School Calendar 2024-2025

Board Approved:

4 - INDEPENDENCE DAY

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 - NEW YEAR'S DAY

21 - END OF 2ND MARKING PERIOD

20 - MARTIN LUTHER KING DAY
- SCHOOL BOARD MEETING

29 - TEACHER IN-SERVICE
NOON DISMISSAL

21 - TEACHER DAYS
21 - STUDENT DAYS

7 - SCHOOL BOARD MEETING

20 - 22 - TEACHER IN-SERVICE
22 - MEET THE TEACHER (6 - 8 P.M.)

26 - 1ST DAY FOR STUDENTS

30 - LABOR DAY WKEND

7 - TEACHER DAYS
4 - STUDENT DAYS

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

- SCHOOL BOARD MEETING

13 - NOON DISMISSAL
13 - PARENT TEACHER
CONFERENCES 1 - 5 & 5:30 - 8 P.M.

14 - 17 - PRESIDENTS' DAY

18 - TEACHER DAYS
18 - STUDENT DAYS

2 - LABOR DAY

25 - TEACHER IN-SERVICE
NOON DISMISSAL

18 - SCHOOL BOARD MEETING

20 - TEACHER DAYS
20 - STUDENT DAYS

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH '25						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- SCHOOL BOARD MEETING

14 - TEACHER IN-SERVICE
NOON DISMISSAL

27 - END OF 3RD MARKING PERIOD

21 - TEACHER DAYS
21 - STUDENT DAYS

16 - SCHOOL BOARD MEETING

11 - TEACHER IN-SERVICE
NOON DISMISSAL

29 - END OF 1ST MARKING PERIOD

23 - TEACHER DAYS
23 - STUDENT DAYS

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- SCHOOL BOARD MEETING

9 - PARENT TEACHER
CONFERENCES 4 - 6 P.M.

16 - 21 - SPRING BREAK

18 - TEACHER DAYS
18 - STUDENT DAYS

7 - NOON DISMISSAL

7 - PARENT TEACHER
CONFERENCES 1 - 5 & 5:30 - 8 P.M.

8 - 11 - VETERANS DAY
27 - 29 - THANKSGIVING BREAK

16 - TEACHER DAYS
16 - STUDENT DAYS

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- SCHOOL BOARD MEETING

9 - TEACHER IN-SERVICE
NOON DISMISSAL

23 - 26 - MEMORIAL DAY

20 - TEACHER DAYS
20 - STUDENT DAYS

2 - THANKSGIVING BREAK

4 - SCHOOL BOARD MEETING

11 - TEACHER IN-SERVICE
NOON DISMISSAL

23 - 31 - WINTER BREAK

14 - TEACHER DAYS
14 - STUDENT DAYS

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6 - LAST DAY OF SCHOOL
7 - GRADUATION

5 - TEACHER DAYS
5 - STUDENT DAYS

SNOW MAKE UP DAYS:
1/20, 4/16, 4/17*, 5/23, 6/9, 6/10,
6/11, 6/12, 6/13
*4/17 - NOON DISMISSAL

**Susquehanna Community School District
Board of Education Treasurer's Report**

Month End January 2024

General Fund Account:

Beginning Balance	\$ 348,973.45
Deposits	\$ 1,083,000.00
Debits	\$ 1,138,285.20
Interest	\$ 563.34
Ending Balance	\$ 294,251.59

Money Market Account:

Beginning Balance	\$ 9,804,440.56
Deposits	\$ 338,791.98
Debits	\$ 1,083,000.00
Interest	\$ 23,991.34
Ending Balance	\$ 9,084,223.88

Food Service Account:

Beginning Balance	\$ 549,052.56
Deposits	\$ 7,477.08
Debits	\$ 73,253.99
Interest	\$ 1,689.67
Ending Balance	\$ 484,965.32

Memorial Scholarship Account:

Beginning Balance	\$ 136.17
Deposits	\$ -
Debits	\$ -
Interest	\$ -
Ending Balance	\$ 136.17

Athletic/Activity Fund:

Beginning Balance	\$ 243,650.33
Deposits	\$ 18,878.79
Debits	\$ 18,069.01
Interest	\$ 839.32
Ending Balance	\$ 245,299.43

Respectfully Submitted, Jordon Downton; Treasurer: Susquehanna Community School District Board of Education.

MONTHLY FOOD SERVICE REPORT

MONTH-END JANUARY 2024

OPERATING BEGINNING CASH BALANCE PER BOOKS \$ 549,052.56 (a)

ADD SOURCES OF REVENUE:

FS GENERAL DEPOSITS	\$ 7,477.08
INT	\$ 1,689.67
	\$ -
	\$ -

TOTAL \$ 9,166.75 (b)

LESS EXPENDITURES:

NUTRITION GROUP	\$ 73,253.99
FEE	
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -

TOTAL \$ 73,253.99 (c)

FUNDS REMAINING PER BOOKS (a + b - c) \$ 484,965.32

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/01/2024 - 01/31/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000043209	01/02/2024	CARDMEMBER SERVICE	AF926 - REIMB GF - DRAMA	PDE DATA SUMMIT - SUPKO	1,308.13
0000043210	01/02/2024	DELTA DENTAL OF PENNSYLVANIA	DENTAL INSURANCE		8,505.66
0000043211	01/02/2024	FRASER ADVANCED INFORMATION SYSTEMS	HS COPIERS - FUEL CHARGE		20.00
0000043212	01/02/2024	FRONTIER	TELEPHONE		312.87
0000043213	01/02/2024	HALLSTEAD SANITARY SERVICE	CONTRACTED SERVICE HS		250.00
0000043214	01/02/2024	INFRADAPT	TELEPHONE		2,198.03
0000043215	01/02/2024	INTERIM HOME HEALTH CARE INC	STUDENT SERVICES - HOME HEALTH CARE		1,102.00
0000043216	01/02/2024	J & J SPRINGS	HS WATER COOLER	ELEM WATER COOLER	84.00
0000043217	01/02/2024	KELLY SERVICES INC	ELEM SUB TEACHERS	HS SUBSTIUITE TEACHERS	2,793.02
0000043218	01/02/2024	KURTZ BROTHERS	Notebook Paper - Ruled; 8 1/2 X 11 - White		6,669.65
0000043219	01/02/2024	Borough of Lanesboro Police Department	POLICE SERVICES		5,945.58
0000043220	01/02/2024	LEWIS BUSSING INC	BUS CONTRACTOR		20,246.28
0000043221	01/02/2024	MATIS ELIZABETH	NURSE - TRAVEL		26.86
0000043222	01/02/2024	MILLER OSCAR OR JENNIFER BIXBY	BUS CONTRACTOR		14,422.75
0000043223	01/02/2024	MILOS BRIDGET	TUITION REIMBURSEMENT HS		1,188.00
0000043224	01/02/2024	NORRIS DEBRA	BUS CONTRACTOR		547.84
0000043225	01/02/2024	PENELEC	ELEM ELECTRIC	HS ELECTRIC	9,673.23
0000043226	01/02/2024	PA. AMERICAN WATER CO.	ELEM WATER		938.55
0000043227	01/02/2024	PENNSYLVANIA AMERICAN WATER COMPANY	HS WATER		822.47
0000043228	01/02/2024	PA PRINCIPALS ASSOCIATION	ELEM PRINCIPAL - MEMBER APPLICATION		605.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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SUSQUEHANNA COMMUNITY

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000043229	01/02/2024	PENNSYLVANIA SCHOOL BOARDS ASSOCIATION	PSBA MEMBER SUBSCRIPTION ATTY		325.00
0000043230	01/02/2024	PRECISION GLASS COMPANY	HS COURTYARD - CLEAR LAMINATED BOTTOM DOOR GLASS		345.00
0000043231	01/02/2024	PREGNAR TRAVIS	PE SHOP SUPPLIES		310.41
0000043232	01/02/2024	SCEA	DED: UNION DUES - Full Payroll Pay Date: 1/2/2024		3,508.74
0000043233	01/02/2024	ROBBINS, STACY	BUS CONTRACTOR - OWN CHILDREN		1,494.83
0000043234	01/02/2024	STANDING STONE CONSULTING INC	PCCD SAFE SCHOOLS GRANT - SECURITY OFFICER		1,534.82
0000043235	01/02/2024	STAPLES BUSINESS CREDIT	BUSINESS OFFICE SUPPLIES	ADMINISTRATION OFFICE SUPPLIES	310.72
0000043236	01/02/2024	SWANSON RAYMOND/NIKKI	BUS CONTRACTOR		12,344.55
0000043237	01/02/2024	COUNTY TRANSCRIPT	ADMINISTRATION SUPPLIES		135.60
0000043238	01/02/2024	U.S. POSTAL SERVICE (QUADIENT-POC)	ELEM POSTAGE	HS POSTAGE	4,000.00
0000043239	01/02/2024	VAIL LISA	TRUANT OFFICER		508.62
0000043240	01/02/2024	VIETRI, JOSEPH	BUS CONTRACTOR - OWN CHILDREN		1,300.21
0000043241	01/03/2024	SYNCB/AMAZON	Art Room Supplies	Production Systems Supplies	971.84
0000043242	01/03/2024	FRASER	HS COPIERS	ELEM COPIERS	1,127.00
0000043243	01/03/2024	FRASER ADVANCED INFORMATION SYSTEMS	TONER - FUEL CHARGE		5.00
0000043244	01/03/2024	MET LIFE - GROUP BENEFITS	LIFE INSURANCE		1,708.67
0000043245	01/03/2024	STANDING STONE CONSULTING INC	PCCD SAFE SCHOOLS GRANT - SECURITY OFFICER		3,528.68
0000043246	01/10/2024	PMEA DISTRICT 9	DISTRICT BAND FESTIVAL		50.00
0000043247	01/12/2024	ACTION FIRE & SAFETY EQUIP.	FIRE SUPPRESSION INSPECTION ELEM CAFE		182.00
0000043248	01/12/2024	SYNCB/AMAZON	23/24 PBIS SUPPLIES	Library/Study Hall games	1,619.13

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000043249	01/12/2024	ANSWER PEST CONTROL LLC	HS CONTRACTED SERVICE	ELEM CONTRACTED SERVICE	165.00
0000043250	01/12/2024	BARNES KASSON HOSPITAL	IEP'S		540.00
0000043251	01/12/2024	CIMA SOFTWARE CORPORATION	GUIDANCE DOCUCLASS ANNUAL RENEWAL		1,800.00
0000043252	01/12/2024	DOOLEY, ALYSSA	ARP ESSER 7% - COUNSELING SERVICES		247.00
0000043253	01/12/2024	EAST RIVER ENERGY	HEATING OIL ELEM	HEATING OIL HS	50,739.70
0000043254	01/12/2024	FORWARD BUSINESS SOLUTIONS	DRP PLAN		250.00
0000043255	01/12/2024	FRASER	HS COPIERS	ELEM COPIERS	682.00
0000043256	01/12/2024	THE GREGORY CENTER	STUDENT SERVICES - GREGORY CENTER		2,358.75
0000043257	01/12/2024	HELLER'S GAS - LAKE ARIEL	PROPANE FOR NEW TANKS		2,449.19
0000043258	01/12/2024	HINDS OIL COMPANY	FUEL VEHICLES		157.56
0000043259	01/12/2024	HINDS OIL CO INC	OFFROAD FUEL		943.59
0000043260	01/12/2024	INDUSTRIAL ELECTRONICS INC.	RADIOS DISTRICT & BUSES		840.00
0000043261	01/12/2024	INTERIM HOME HEALTH CARE INC	STUDENT SERVICES - ESY SUMMER PROGRAM	STUDENT SERVICES - INTERIM HOME HEALTHCARE	2,508.00
0000043262	01/12/2024	KADES MARGOLIS CORPORATION	SECTION 125		24.00
0000043263	01/12/2024	KELLY SERVICES INC	SUBSTITUTE TEACHERS ELEM		3,952.90
0000043264	01/12/2024	LANESBORO BOROUGH MUNICIPAL	HS SEWER		2,430.00
0000043265	01/12/2024	LEWIS BUSSING INC	BUS CONTRACTOR		20,246.28
0000043266	01/12/2024	MILLER OSCAR OR JENNIFER BIXBY	BUS CONTRACTOR		14,422.75
0000043267	01/12/2024	MILLER OSCAR	BUS CONTRACTOR EXTRA TRIPS		16,805.50
0000043268	01/12/2024	MONTROSE AREA SCHOOL DISTRICT	FOSTER STUDENT TRANSPORATION		1,034.11

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000043269	01/12/2024	NORRIS DEBRA	BUS CONTRACTOR		547.84
0000043270	01/12/2024	NATHAN WADEMAN FLOORING	HS FLOOR REPAIRS		350.00
0000043271	01/12/2024	NEW MILFORD HARDWARE INC	HS MAINT SUPPLIES	HS MAINT	259.74
0000043272	01/12/2024	NEW STORY LLC	STUDENT SERVICES - NEW STORY		14,420.00
0000043273	01/12/2024	NEPA PUBLIC SCHOOLS HEALTH CARE CONSORTIUM	HEALTH INSURANCE		127,400.43
0000043274	01/12/2024	PAVELSKI, KRISTY	ARP ESSER 7% - Counseling Services		399.00
0000043275	01/12/2024	PENNSYLVANIA PAPER & SUPPLY CO	ELEM MAINT BUILDING REPAIRS	HS MAINTENANCE BUILDING REPAIRS	943.29
0000043276	01/12/2024	SCEA	DED: UNION DUES - Full Payroll Pay Date: 1/12/2024		3,508.74
0000043277	01/12/2024	QUADIENT LEASING USA INC	MAIL MACHINE		589.29
0000043278	01/12/2024	ROTO-ROOTER	JETTING - HS GIRLS LOCKER ROOM		2,130.86
0000043279	01/12/2024	ROBBINS, STACY	BUS CONTRACTOR - OWN CHILDREN		1,494.83
0000043280	01/12/2024	SCHNEIDER'S MARKET	HOME EC & BOARD SUPPLIES	BOARD SUPPLIES	306.99
0000043281	01/12/2024	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	STUDENT SERVICES - SPECIALIZED EDUCATION OF PA		24,992.50
0000043282	01/12/2024	SMART SOURCE LLC	1099'S & ENVELOPES		217.93
0000043283	01/12/2024	SWANSON RAYMOND/NIKKI	BUS CONTRACTOR		12,344.55
0000043284	01/12/2024	TAMCO MANAGEMENT GROUP LLC	HS GYM REPAIR		1,975.00
0000043285	01/12/2024	COUNTY TRANSCRIPT	BOARD - SIGNATURE STAMPS	ADVERTISING	171.00
0000043286	01/12/2024	TRI BORO MUNICIPAL AUTHORITY	ELEM SEWER		2,436.00
0000043287	01/12/2024	SUMMIT FIRE & SECURITY LLC	SERVICE CALL - ALARM		330.72
0000043288	01/12/2024	TRUSKOLASKI MEGHAN	TEACHERS PAY TEACHERS REIMB		19.08
0000043289	01/12/2024	VAIL LISA	TRUANT OFFICER		508.62

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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SUSQUEHANNA COMMUNITY

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/01/2024 - 01/31/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000043290	01/12/2024	VIETRI, JOSEPH	BUS CONTRACTOR - OWN CHILDREN		1,300.21
0000043291	01/12/2024	WOWK MICHAEL	PEP BAND REIMBURSEMENT		1,143.68
0000043292	01/17/2024	ANSWER PEST CONTROL LLC	CONTRACTED SERVICE HS	CONTRACTED SERVICE ELEM	30.00
0000043293	01/17/2024	FRONTIER	TELEPHONE		313.00
0000043294	01/17/2024	L.J. BOGUMIL INC.	ELEM CONTRACTED SERVICE		6,634.00
0000043295	01/17/2024	MONTROSE AREA SCHOOL DISTRICT	FOSTER STUDENT TRANSPORTATION		1,371.00
0000043296	01/17/2024	PENELEC	ELEM ELECTRIC	HS ELECTRIC	9,028.17
0000043297	01/17/2024	SIDES ROBERT M.	HS MUSIC/BAND		1,199.75
0000043298	01/17/2024	STAPLES BUSINESS CREDIT	PO 339 - BALANCE DUE ADMIN/BUSINESS OFFICE SUPPLIES		82.17
* CBIZ000102	01/02/2024	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll Pay Date: 1/2/2024		448.32
* CBIZ000112	01/12/2024	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll Pay Date: 1/12/2024		448.32
* PAYROLL084	01/08/2024	PA UC FUND	UNEMPLOYMENT 12/15/2023		1,121.04
* PAYROLL085	01/08/2024	BERKHEIMER	BERK 12/15/2023		6,496.43
* PAYROLL087	01/02/2024	S.C.S.D . NET PAYROLL	PR 1/2/2024		209,665.19
* PAYROLL088	01/02/2024	INTERNAL REVENUE SERVICE	SSEE 1/2/2024		18,955.47
* PAYROLL089	01/02/2024	INTERNAL REVENUE SERVICE	MCEE 1/2/2024		4,433.10
* PAYROLL090	01/02/2024	INTERNAL REVENUE SERVICE	SMER 1/2/2024		23,388.57
* PAYROLL091	01/02/2024	INTERNAL REVENUE SERVICE	FED 1/2/2024		28,376.71
* PAYROLL092	01/02/2024	PA DEPARTMENT OF REVENUE	PA STATE 1/2/2024		9,380.41
* PAYROLL093	01/12/2024	S.C.S.D . NET PAYROLL	PR 1/12/024		201,505.19
* PAYROLL094	01/12/2024	INTERNAL REVENUE SERVICE	SSEE 1/12/2024		18,166.56

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/01/2024 - 01/31/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* PAYROLL095	01/12/2024	INTERNAL REVENUE SERVICE	MCEE 1/12/2024		4,248.56
* PAYROLL096	01/12/2024	INTERNAL REVENUE SERVICE	SMER 1/12/2024		22,415.12
* PAYROLL097	01/12/2024	INTERNAL REVENUE SERVICE	FED 1/12/2024		26,495.36
* PAYROLL098	01/12/2024	PSERS	45694.71		45,694.71
* PAYROLL099	01/12/2024	PA DEPARTMENT OF REVENUE	PA STATE 1/12/2024		8,995.43
* TSA0000102	01/02/2024	TSA CONSULTING GROUP	DED: 403B - Full Payroll Pay Date: 1/2/2024	DED: 403B ROTH - Full Payroll Pay Date: 1/2/2024	5,001.68
* TSA0000112	01/12/2024	TSA CONSULTING GROUP	DED: 403B - Full Payroll Pay Date: 1/12/2024	DED: 403B ROTH - Full Payroll Pay Date: 1/12/2024	4,903.28
* VADC000102	01/02/2024	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 1/2/2024		148.80
* VADC000112	01/12/2024	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 1/12/2024		148.80
* VOYA000102	01/02/2024	VOYA	Purpose: EE RETD Full Payroll Pay Date: 1/2/2024	Purpose: ER RETD Full Payroll Pay Date: 1/2/2024	2,395.13
* VOYA000112	01/12/2024	VOYA	Purpose: EE RETD Full Payroll Pay Date: 1/12/2024	Purpose: ER RETD Full Payroll Pay Date: 1/12/2024	2,011.47

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/01/2024 - 01/31/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

10 - GENERAL FUND	1,096,859.11
Grand Total All Funds	1,096,859.11
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	644,843.65
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	452,015.46
Grand Total Virtual Payments	0.00
Grand Total All Payments	1,096,859.11

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

Special Education Board Report
Elizabeth Shivoock, Special Education Supervisor

March, 2024

PASA Administration

- Began March 11, 2024
- Will be completed prior to the spring break
- Provide alternative state assessments for students that require intensive modifications to the general education curriculum and alternative curricular goals
- State caps the percentage of students eligible for PASA at 1% of the tested grade student counts.
 - Our calculation is higher than the 1%
- Assessments will be completed by April 5, 2024

PSSA Accommodations

- Reviewed testing accommodations for all students eligible for special education
- Developed and shared a document with building administrators regarding individual student accommodations for planning purposes

Student Observations

- Completed student observations in structured and unstructured settings to identify behaviors of concern and to determine the function of those behaviors and in order to provide individualized interventions to meet the needs of learners.

Memorandum SCSD

To: S.C.S.D. Board Members
From: Gary Kiernan, Business Manager
Date: March, 13 2024
Re: Business Office Report

Greetings to all, hope everyone is doing well.

The district will be advertising an oil bid for the 2024-25 school year. Historically we did the bidding in March. This time we will start in April. The goal is to get a fixed price bid and not rely on daily spot prices for heating oil. The current year bid did result in a fixed price bid. Current oil prices seem to be holding steady. We are not seeing the crazy price swings of 2022 where prices were increasing daily.

Budget work continues, bids will be sent out soon. Both the high school and elementary budgets are being created. Once submitted, the business office will begin putting the data together for our preliminary budget in May. The district will be very conservative on the revenue side for the 24-25 fiscal year. Fund balance most likely will not be need to balance the budget for the 2024-25 fiscal year. The employer PSERS rate for 2024-25 is 33.90% of payroll, which is a slight decrease from the current year. Finally, rates are beginning to decrease.

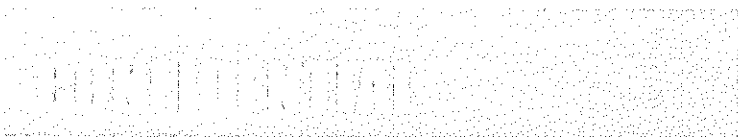
Health insurance rates increase every year. I will be attending a meeting in April to find out what the expected increase will be for the 24-25 fiscal year. The health consortium is going through some growing pains in that four members are exploring other options for health care for the 24-25 fiscal year. If four schools pull out of the consortium, yearly healthcare expense will increase for all remaining districts.

Our Food Service Management Company (FSMC) arrangement will be renewed in May. This is an annual requirement that needs to be filed with the Department of Education. Nutrition Group will handle most of the paperwork that we need to file.

Cafeteria revenue is up this year and should be positive at year end. The increased federal reimbursement for meals served has helped districts greatly. This will result in two straight years of a positive balance in our cafeteria account.

Transportation is running smoothly.

As always, if you should have any questions or concerns on this or anything, stop in the office or give me a call.





SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report

March 13, 2024

Brent Soden, HS Principal

Wrestling

Congratulations to our varsity wrestlers for medaling at Districts. Jackson Maby took first place, Brice Woodruff took 2nd and Ryder Hobart earned 5th place.

ALICE Drill

Our third ALICE drill will be held on April 4. This drill will be a classroom review and confidence builder of the ALICE principles. Additionally teachers will discuss specific areas of the high school in which barricading is not possible. Previously, students have practiced building barricades and participated in three tabletop scenarios.

SCCTC Next Year

Mrs. Milos and Mrs. Tonkin held a field trip to SCCTC for students interested in attending next year. There are currently 16 students interested in attending the full day program and 9 students interested in attending the half day program. SCCTC puts on an exceptional program.

Driver's Education

Twice a year we offer our 10th grade students the opportunity to sign up for an online driver's education course. We offer this course free of charge for our students, but do not schedule their time for completion. As we head into Spring we will be opening up this opportunity as we have done in years past.

Senior Mock Interviews, part 2

Two of our community partners were kind enough to come back for a second round of interviews. These individuals spent a second morning running our seniors, who were absent, through their interview experience. Six students were scheduled for this makeup, mock interview day.

StuCo Stall Day

Student Council will sponsor a Stall Day on March 19. During periods 2 and 4, students may bring in loose change. Class is therefore stalled until the teacher has completed counting all of the change. Once the change has been counted, class may begin. All proceeds for this Stall Day will go towards the Four Diamonds Fund.

Drama

Our students are hard at work with the musical, *Between the Lines*. This musical is a new musical and our students will be acting in the high school version. The play is scheduled for April 12 and 13.

Spring Sport Numbers

As of 3/1/24, our numbers are as follows:

- Varsity Softball - 11
- Jr. High Softball - 19
- Varsity Baseball - 17
- Jr. High Baseball - 13
- Varsity Track - 16
- Jr. High Track - 27
- Boy's Volleyball Co-op - 2

Healthcare Externship

Another group of students started the 6 week externship experience at Barnes-Kasson this month. This program has become a staple as a resource for our students to learn about the healthcare field. This would not be possible without the work of the NTIEC.

Meet the Sabers

Susquehanna Athletics & Activities Booster Club will host a Spring Meet the Sabers event. This event takes place for students during the school day and involves recognizing our teams and some friendly competitions.

Girls on Fire 2024

Mrs. Carpenter and Mrs. Rossi took twenty of our 9th grade girls to Johnson College for the Girls on Fire event. This event shows off some of what Johnson College has to offer. HVAC, Carpentry, Electrical Engineering, Architectural Drafting, Computer Info. Technology and Electrical Construction are the programs highlighted.

Barksdale Photography

A conversation took place with our rep and we believe we have sorted out a fix for the oversight of Fall and Winter Sport Photos. I take responsibility for this lapse as I did not have a clear picture of this aspect as we transitioned to Barksdale at the beginning of this school year. It has been requested that a more formal product and process be utilized for these photos. A "Sports Day" will be scheduled for each of the three seasons moving forward.

- Teams and Individuals Photo Samples
- Sports Brochure



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report

March 13, 2024

Pete Supko, Curriculum Coordinator

- I am working on the following PIMS submissions:
 - PVAAS Staff Student Subtest
 - This ensures all PSSA/Keystone students are coded to the correct test and the correct teacher. This takes several weeks to analyze and run reports to ensure all students are coded correctly.
- I attended the Data Quality Network (DQN) meeting on 1/21/24. The main topic of this meeting was Local assessments and PVAAS data. We can upload local aimsweb data to the DRC website and receive student projections in the PVAAS system. These do not factor into the PVAAS growth score but provide valuable insight into individual student growth.
- Several high school classes are using CDTs to determine the growth of students. Next year we plan to implement CDTs on a regular basis in concert with the comprehensive plan and data analysis.
- I attended a Structured Literacy for Administrators at IU 19 on 1/21/24. This meeting had been postponed due to weather several times. Some key discussions hinged on ensuring Heggerty Phonemic Awareness in K-2 is happening promptly. We were given research on Heggerty and the longer you spend on it does not improve phonemic awareness. It is meant to be a quick 5-minute lesson daily. I will be discussing this with Julie and our early elementary teachers to ensure this is the case. Additionally, the presenter went over the evidence-based elements of Structured Literacy instruction which all tie into oral language. These elements include phonology, morphology, syllables, syntax/semantics, and sound/symbol.
- I worked on the CRDC (Civil Rights Data Collection) for the 21/22 school year. The CRDC has been submitted with no errors to report.
- I am working with the administrative team to begin preparing for our March 13 PD on Structured Literacy. In the HS Meghan Truskolaski and Jill Parks (both Reading Specialists) will be presenting on Structured Literacy. We met in early February to develop the PD. In the elementary school, Julie and the two Reading Specialists (Megan Beny and Liza Dooley) will present to the elementary faculty. Several teachers are not required to take this training and will be working on curriculum writing and data analysis. This includes HS Science, Math, and Social Studies teachers, along with

Specialists from both buildings. All elementary teachers, ESL-certified teachers, special education teachers, and middle school teachers will be taking the training.

- I continue to work with the Science Curriculum Team to choose a new STEELS curriculum. OpenSciEd provides the best option at this time and will not require a contract of any length as it is an open-source curriculum. The curriculum is free and other companies provide the materials yearly. Currently, they are building the elementary units with release in the Summer of 2024. OpenSciEd is different from the traditional science curriculum. It is designed for how students learn science best, for figuring out not learning about. It is collaborative not lecture-based. Students also are investigating not confirming vocabulary and facts. It is also highly rated on EdReports.
 - OpenSciEd will be up for approval as the Science curriculum for K-8 in April and the adoption of the STEELS standards for Science as well.
 - The 6-8 curriculum will cost about \$24,000 with consumables coming in at about half that price. The K-5 materials will be less expensive even though there are more grades. We budgeted appropriately for year 1 and expect OpenSciEd to save the district money over the next few years as well as provide a superior learning experience for our students.



Julie Gallo - Elementary Principal

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

March 2024 Board Report

Celebrate Reading Week

February 26th through March 1st, we celebrated reading in various ways. Each day was a different dress-up day that related to a book. Many classes had guest readers which included staff, high school students, and parents. I had the privilege of reading to several classes. Classes decorated their doors or a spot on the hall wall with a book theme. Each day there was a Masked Reader video. Class and staff had fun trying to determine the identify of the reader. On Friday, we had parties. Mrs. Beny announced the classes who won the door decorating contest (Mrs. Downton, Ms. Edwards, Mrs. Steele) and awarded them with a book and matching plush. It was a fun week that promoted reading!

ESSER Grant Reporting

I completed and submitted the ESSER Grant Reporting in PIMS. This included data for the 2022-2023 school year. Gary Kiernan was instrumental in providing all of the needed financial information for this report.

Federal Programs Monitoring

Mr. Kiernan and I finished submitting the documents requests for the virtual monitoring process. This monitoring covers the financial and program side of Title I, Title II, Title III, and Title IV. Federal Programs monitoring occurs on a three year cycle.

Mobile Dentist

The mobile dentist was here during the first week of March. Students are seen free of charge and received cleanings and minor dental work.

Registration

K4/K5 registration is scheduled for March 11th and 12th. We currently have 31 students scheduled to register for K4 and one student scheduled to register for K5.



Julie Gallo - Elementary Principal

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

Mr. John Rushefski
Superintendent SCSD
3192 Turnpike ST,
Susquehanna, PA 18847

March 5, 2024

Dear Mr. Rushefski,

Please accept this letter as notice of my retirement from SCSD as of June 30, 2024. Words cannot express how grateful I am for the twenty years I spent here at Susquehanna Community. I have enjoyed each role that I have had in this district. Over the years I continued to grow as an educator and take on more responsibilities and challenges with each new position. I have had opportunities here that were amazing. I will retire with many fond memories of working at SCSD, but most importantly, I know that what I have done throughout my entire career has always been focused on what is in the best interest of the students. I will cherish my memories of students making gains, reaching their goals, having that "ah ha" moment, and growing as individuals. It is now time for me to enter that next chapter in my life.

Sincerely,

A handwritten signature in cursive script, appearing to read "Julie Gallo".

Julie Gallo
Elementary Principal, SCSD